



MINUTES OF THE MEETING OF TOWN COUNCIL HELD IN THE GREENACRE CENTRE, VALERIAN WAY, STOTFOLD SG5 4HG ON WEDNESDAY 8 OCTOBER 2025 AT 19:00

Present:

Cllr J Smith (Deputy Mayor), Cllr L Anderson, Cllr M Cooper, Cllr S Dhaliwal, Cllr S Hayes, Cllr L Miller, Cllr D Matthews, Cllr B Saunders, Cllr B Woods

Apologies:

Cllr J Talbot, Cllr J Bendell, Cllr Steve Buck, Cllr J Hyde, Cllr J Headington, Cllr N Venneear

Also Present:

Cllr M Mason, CBC Ward Councillor
Cllr K Woodfine, CBC Ward Councillor
E Payne, Town Clerk

450/25 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bendell, Buck, Headington, Hyde, Talbot, and Venneear.

Decision: **It was RESOLVED to accept apologies**

451/25 DISCLOSURES OF MEMBERS INTERESTS AND DISPENSATIONS

There were no disclosures of interests

452/25 PUBLIC SECTION

There were no members of the public present.

453/25 MEMBERS ON OTHER AUTHORITIES

Councillor Woodfine provided an update on various local authority matters including ongoing issues with the development South of Arlesey Road, including complaints from residents about dust and disruptions caused by delivery lorries. Measures to mitigate these issues were being implemented, including adjusting delivery times to avoid school runs and directing site traffic to avoid town congestion. Updates on the Pendleton Way improvements, traffic advisement at schools, and various road adoptions were also provided.

Cllr Mason reported on the latest fly tipping initiative from CBC with additional support to catch people fly tipping.

454/25 COUNCIL MINUTES

Members received the minutes of the Council meeting held on 3 September 2025.

Decision: **It was RESOLVED to adopt the minutes of the meeting held on 3 September 2025 as a true record of the meeting.**



455/25 MAYOR'S ANNOUNCEMENTS AND CIVIC ATTENDANCE

The Mayor's announcements and civic attendance report were circulated prior to the meeting.

Decision: It was **RESOLVED** to note the report.

456/25 CLERK'S REPORT

The Clerk's report was received and noted. The report included updates on planning enforcement for Jubilee Meadow and concerns from Roecroft School about the proposed skate park. The Clerk advised that the Town Council should not take over the Jubilee Meadow site until the planning enforcement issue is resolved. The developer has been contacted for comment, but no response has been received yet.

Members asked the Town Clerk to keep Roecroft School informed of developments with the skate park and invite them in for a meeting to discuss their concerns.

Task: Town Clerk to keep Roecroft School informed of developments and invite them for a meeting to discuss their concerns.

457/25 COMMITTEE MINUTES

The minutes of the following Committee meetings were received:

457.1/25 Public Realm Committee - 10 September 2025

Cllr Anderson presented the minutes of the Public Realm Committee meeting held on 10 September 2025. Key discussions included a presentation from a company interested in installing a padel court at Arlesey Road and agreement to pursue green flag status for the cemetery

Decision: It was **RESOLVED** to note the minutes.

457.2/25 Community Engagement Committee - 15 September 2025

The Community Engagement Committee minutes were received for information purposes. Highlights included the adoption of an event schedule for 2026/27 and approval to increase stall charges for events.

Decision: It was **RESOLVED** to note the minutes.

457.3/25 Building Management Committee - 24 September 2025

The incorrect minutes had been attached to the agenda. Cllr Matthews summarised the meeting, which included review of the Greenacres Centre plant room maintenance contract, and discussions on Memorial Hall refurbishment proposals. The proposal to install in-post lockers was reviewed, and locations at the Memorial Hall and Greenacres Centre were agreed upon.

458/25 FINANCE & RISK MANAGEMENT

458.1/25 Conclusion of Audit 2024-25

The Annual Governance and Accountability Return for 2024-25 was received,

Decision: It was **RESOLVED** to note the comments raised by the External Auditor.



458.2/25 Expenditure August 2025.
Members received the expenditure report for August 2025.

Decision: It was RESOLVED to approve the expenditure report for August 2025.

458.3/25 Income Received
The income received for August 2025 was noted.

Decision: It was RESOLVED to note the income report.

458.4/25 Income and Expenditure and Earmarked Reserves Reports
The year-to-date income and expenditure report and Earmarked Reserves were reviewed and noted.

Decision: It was RESOLVED to note the year-to-date income and expenditure report and Earmarked Reserves.

459/25 BATPC TOWN COUNCIL REPRESENTATIVES

The appointment of Councillor Bendell as the Town Council's representative on BATPC was ratified. Councillor Bendell will attend the AGM next week.

Decision: It was RESOLVED to appoint Councillor Bendell as the Town Council's representative on BATPC.

460/25 REPORTS FROM MEMBERS ON OUTSIDE BODIES

No reports were received from members on outside bodies.

461/25 MEMBER'S ITEMS FOR INFORMATION PURPOSES ONLY

Cllr Anderson raised concerns about the inaccuracy of the Town Council's coat of arms, which had been reproduced incorrectly. A new graphic has been commissioned to rectify the error, and the correct version will be gradually reintroduced. There were no other items raised for information purposes.

462/25 WORK PROGRAMME

The work programme for Full Council was noted. It was highlighted that Mr John Tizzard, the Police Commissioner, will be attending the next meeting on 5 November 2025.

463/25 DATE OF NEXT MEETING

Wednesday, 5 November 2025.

The meeting closed at 19:32

SIGNED BY CHAIR:

MINUTES APPROVED (date):