



MINUTES OF THE EXTRA ORDINARY TOWN COUNCIL MEETING HELD IN THE COMMUNITY ROOM, GREENACRE CENTRE, VALERIAN WAY, STOTFOLD SG5 4HG ON WEDNESDAY 28 MAY 2025 AT 19:00

Present:

Cllr S Buck (Mayor), Cllr J Smith (Vice-Mayor), Cllr L Anderson, Cllr M Cooper, Cllr S Dhaliwal, Cllr S Hayes, Cllr J Hyde, Cllr D Matthews, Cllr B Saunders, Cllr N Venneear

In attendance (virtually)

Cllr J Talbot, Cllr B Woods

Also Present:

E Payne, Town Clerk
S Riley, Public Realm Manager
C Rogers, Projects Officer

417/25 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bendell, Headington, Miller, Talbot and Woods. These last two councillors attended virtually.

Decision: It was RESOLVED to accept apologies

418/25 DISCLOSURES OF MEMBERS' INTERESTS AND DISPENSATIONS

There were no declarations of interest.

419/25 PUBLIC SECTION

There were no members of the public present.

420/25 REPORTS

420.1/25 Town Council Insurance

Members reviewed quotations for Town Council insurance, noting that one company declined to insure due to flood risk concerns. The premium was discussed, and it was agreed that the address for the cemetery needed to be corrected in the documentation. The Council unanimously approved the selected insurance quotation, which was necessary to finalise by the weekend.

Decision: It was RESOLVED to renew the Town Council insurance with Zurich at a cost of £14,929.61 for 1 year, to be met from budget 61/611.

420.2/25 Wheeled Sports Facility

Members received an updated plan for the proposed wheeled sports facility. Members were advised on the redesign process, which involved feedback from 314 survey responses and user group data. The new design retains the bowl element,



making it unique locally, and includes features such as a stair set and varying height obstacles to cater to different skill levels. The Council discussed the next steps, including planning considerations and the potential for either permitted development or full planning application. Concerns about traffic, noise and drainage were raised, and the Council agreed to seek initial consultation with Central Bedfordshire Council for guidance on the planning route. The importance of obtaining planning permission ahead of funding applications was also noted.

Decision: It was RESOLVED to seek a pre application initial consultation with Central Bedfordshire Council for guidance on the planning route.

Task: Projects Officer to arrange initial consultation with Central Bedfordshire Council for guidance on the planning route for the wheeled sports facility.

Task: Projects Officer to investigate costs for conducting a traffic survey as part of due diligence for the skate park project.

Task: Projects Officer to confirm drainage details for the skate park bowl with designers to ensure functionality and compliance with environmental standards.

Task: Projects Officer to clarify with the skate park designers whether materials excavated from the bowl can be reused onsite to reduce costs.

421/25 DATE OF NEXT MEETING

The date of the next meeting was confirmed as Wednesday 25 June 2025.

422/25 CONFIDENTIAL ITEM

Decision: It was RESOLVED that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

422.1/25 Library Cafe Tenders

Members received proposals from potential tenants for the café. Reassurances were needed about business continuity from sole traders. It was also noted that the equipment list supplied by one of the submissions contained domestic equipment which may not be relevant in a catering situation.

Decision: It was RESOLVED to award the tenancy to Wild Café.

422.2/25 Cemetery Mast

Members received an updated report on the cemetery mast.

Decision: It was RESOLVED to decline the offer.

The meeting closed at 19:41

SIGNED BY CHAIR:

MINUTES APPROVED (date):