

MINUTES OF THE MEETING OF STOTFOLD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD ON WEDNESDAY 3 APRIL 2024 AT 7.00PM

Present:

Cllrs S Buck (Chairman), S Hayes (Vice Chairman), L Anderson, J Bendell, M Cooper, S Dhaliwal, J Hyde, J Headington, D Matthews, B Saunders, J Talbot, H Wightwick

Also present:

E Payne - Town Clerk
Cllr K Woodfine - CBC Ward Councillor

233/24 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Woods and Venneear. It was **RESOLVED** to:

Accept apologies.

234/24 DISCLOSURE OF MEMBERS INTERESTS AND DISPENSATIONS

There were no declarations of interest on any item on this agenda.

Standing Orders were suspended whilst the Public Section was opened.

235/24 PUBLIC SECTION

There were no questions from Members of the Public.

236/24 MEMBERS ON OTHER AUTHORITIES

Cllr Wightwick made a verbal report regarding ongoing investigations regarding the works to clear the 'closed' Baldock Road. She will keep the Council updated with developments.

Cllr Woodfine made a presentation to the meeting with an update on CBC matters. She took questions on the green waste collection, Pixbook river works and Larksfield Surgery. She also advised the meeting that she would keep the Town Council informed of any developments on the Arlesey Planning application on the boundary of Stotfold.

Standing Orders were reinstated.

237/24 COUNCIL MINUTES

Members received the minutes of the meeting held on Wednesday 6 March 2024. It was **RESOLVED** to:

Adopt the minutes as a true record of the meeting.

238/24 MAYOR'S ANNOUNCEMENTS AND CIVIC ATTENDANCE

The Chairman's engagements were circulated before the meeting. The Mayor thanked those who had attended the Civic Service which had been well received. It was **RESOLVED** to:

Note the report.

239/24 CLERKS REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

There was nothing to report.

240/24 COMMITTEE MINUTES

240/24.1 Planning Committee – 13 March 2024

These Minutes were not available and would be presented at a future meeting.

240/24.2 Community Engagement Committee – 13 March 2024

These Minutes were not available and would be presented at a future meeting.

240/24.3 Recreation Committee – 13 March 2024

The Minutes of this Committee meeting were received. It was noted that the Minute regarding 196/24.2 should be amended as the hedge has already been laid. The minutes would be corrected to 'monitor the growth of the hedge'. There were no recommendations. It was **RESOLVED** to:

Note the Minutes.

240/24.4 Building Committee – 20 March 2024

The Minutes of this Committee were received. It was **RESOLVED** to:

Note the Minutes.

240/24.5 Town Strategy – 27 March 2024

The Minutes of this Committee were received. It was **RESOLVED** to:

Note the Minutes.

240/24.6 Establishment Committee – 27 March 2024

There were the following recommendations:

The Council adopts:

- a) Business Continuity Plan
- b) Filming at Council Meetings
- c) Public Participation Policy
- d) Press Policy

It was **RESOLVED** to:

- a) Adopt the Policies**
- b) Note the minutes.**

241/24 FINANCE AND RISK MANGEMENT

241/24.1 Expenditure Report

Members received the expenditure report, and it was **RESOLVED** to:

Approve the expenditure.

241/24.2 Income Report January 2024

Members received the income report for January 2024, and it was **RESOLVED** to:

Note the report.

241/24.3 Review of Income & Expenditure Report and Earmarked Reserves

Members received the income and expenditure and earmarked reserve reports. It was **RESOLVED** to:

Note the report.

241/24.4 Risk Management Policy and Risk Register

Members received the Risk Management Policy and Risk Register. There were several corrections needed and this item will be considered at the June Town Council meeting.

242/24 PLANNING OBLIGATION

Members received an updated Policy for the handling of planning applications. Members were reassured that all Councillors would be notified by the Democratic Services Manager of any planning applications received. It was **RESOLVED** to:

Adopt the Planning Policy.

243/24 MEMBER REPORTS

243/24.1 Member and Nominated Representatives on Outside Bodies

- a) Cllr Cooper reported on her attendance at the last Bowls Club meeting. The bowls green should open 21st April 2024. Work has been going on to the table during the winter shut down. A grant application for a new cellar door was approved at the Establishment Committee.
- b) Cllr Hyde reported that the Roecroft Centre was open for business and that the Church Hall was having a new heating system fitted.

244/24 MEMBER'S ITEMS FOR INFORMATION PURPOSES ONLY

- 244/24.1 Cllr Hyde asked if the Town Council had written to Pixbrook Academy on the back of their latest Ofsted report. The Mayor confirmed that he had written on behalf of the Town Council to congratulate them.

245/24 WORK PROGRAMME

The Work Programme was received, and it was **RESOLVED** to:

Note the report.

246/24 DATE OF NEXT MEETING

Wednesday 1st May 2024.

There being no further business, the meeting was closed at 19:49.

SIGNED BY CHAIRMAN: _____

MINUTES APPROVED (date): _____