

34/18 SALARY REVIEW – TOWN CLERK ROLE

Members were asked to consider a confidential report from the Chairman and Vice-Chairman, recommending a salary scale increase, following a review of the Town Clerk role.

RECOMMENDED that the Town Clerk role contract salary scale is increased to spinal points 48 to 51, with effect from the next salary period.

35/18 STAFF SALARIES FOR YEAR 2019/2020

A confidential office staff salaries report was previously circulated to Members, which indicated the salary scales for 2019/2020 financial year, as per contract agreements and the NJC salary scales.

RESOLVED that incremental rises are applied to office staff salaries where applicable, and salaries are paid as per the confidential staff salaries report for 2019/2020, as per NJC salary scales and contract agreements. The Town Clerk's salary is to be confirmed once Council has considered the recommendation in the previous agenda item.

At the conclusion of this item, the press and public were permitted to return to the meeting.

36/18 REVIEW OF ACTIVITIES AND EXPENDITURE PRIOR TO CONSIDERING ESTIMATESCouncillor Training

The Chairman advised that he had recently attended a BATPC meeting, where a comment was made that this Council does not attend many of their training events. The Clerk reminded Members that the training they provide is Chairmanship (3 levels), new Councillor induction training and occasionally local council finance. Our Members have attended all training sessions in the past, where appropriate. It was suggested that a request is put to BATPC to increase the number of training topics provided, and particularly in relation to Planning as legislation on this is updated frequently. The Clerk suggested getting together with other local Councils, such as Arlesey and Fairfield to undertake Councillor training. Sharing training fees would be more cost effective and we have a sufficiently large venue to accommodate. This will be investigated further. However, as Members felt that they should be attending training, the Councillor training budget should be increased for the next financial year.

37/18 ESTIMATES FOR THE YEAR 2019/2020

Members were previously provided with a copy of the figures for the first six months of the current financial year and undertook an appraisal before the estimates of the general running costs for the Committee were considered.

Estimate figures for 2019/2020

Estimated running costs:	£TBC – depending on confidential recommendation regarding salaries
Less estimated income:	£ 200
Total	£TBC

Earmarked Reserves

EMR – Estab Election Fund	£ 5,000
EMR – Clerk of Works	£ 5,000
EMR – Christmas Lights	£ 4,000
EMR – Youth Work	£ 5,000

RECOMMENDED that

- i) The sum of £TBC is submitted as this Committee’s budget request for 2019/2020.
- ii) The sum of £19,000 is submitted as this Committee’s Earmarked Reserves request for 2019/2020.
- iii) These amounts are to be submitted back to this Committee for collation with other Committee requests, in order to produce a draft Council budget and Precept request for approval by full Council

38/18 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

Nothing to report.

There being no further business, the meeting closed at 8.13pm

CHAIRMAN

DATED