

**MINUTES OF A MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON WEDNESDAY 24<sup>TH</sup> JANUARY 2018, 8.29PM, IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD**

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Committee Members present: A Cooper (Chairman)  
B Collier Mrs A Clarey  
Mrs M Cooper Mrs J Hyde  
B Saunders H Pickering

Also present: the Town Clerk – Mrs K Elliott-Turner

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**1/18 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor S Hayes.

**2/18 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA**

Councillor Saunders advised that his wife had put forward one of the nominations for Citizens Award being considered at this meeting. Councillor Mrs Clarey advised that she had prior knowledge of the intention to propose one of the nominations for Citizens Awards. Both Councillors advised that they would abstain from voting when consideration and decision on the relevant nomination took place. Members were advised that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

**3/18 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES**

None present.

**4/18 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION**

Nothing to report.

At this point Councillor Pickering left the meeting.

**5/18 EXCLUSION OF PRESS AND PUBLIC**

The Chairman proposed that under Section 60 of the LGA 1972, the press and public are temporarily excluded whilst matters pertaining to confidential and sensitive issues are discussed and that they be instructed to withdraw from the meeting for the following agenda item.

**Passed by Members**

Members were advised that as per this Committee's Terms of Reference forming part of Council's Standing Orders, discussions under the following agenda item and any resolution is to be kept confidential within Committee Members until the Annual Town Meeting, and as such, only Members of this Committee are permitted to be present during the following item.

**6/18 CITIZENS AWARDS**

Members considered nominations for Citizens Awards. Nominees must be someone who has made a valuable contribution to the life of the community. You can't nominate yourself, and Councillors may only be nominated by non-Councillors for things they have done outside of

Council work. A list of previous year's Citizens Award recipients was previously circulated for information.

**RESOLVED** that the Citizen Award/s are given this year, to be presented at the Annual Town Meeting in March, and the name/s of the recipient/s are to be kept confidential and within this Committee's Membership only until that time.

The meeting was opened again to the public.

**7/18 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY**

Nothing to report.

There being no further business, the meeting closed at 8.38pm

**CHAIRMAN**

**DATED**