

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON WEDNESDAY 24<sup>TH</sup> JANUARY 2018, 7.00PM, IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD**

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Committee Members present: A Cooper (Chairman)

B Collier  
S Dhaliwal  
J Talbot

Mrs M Cooper  
C Phelps

Also present: Councillors Mrs S Bundock, Mrs A Clarey, H Pickering and B Saunders, and the Town Clerk – Mrs K Elliott-Turner

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**9/18 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors S Hayes and D Matthews.

**10/18 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA**

There were none. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

**11/18 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES**

None present.

**12/18 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION**

**Clerk's Report**

Members were advised that Central Beds Council have implemented in a 20% increase in planning fees as from 17<sup>th</sup> January 2018. This is in line with new national regulations, which can be found at <http://www.legislation.gov.uk/uksi/2017/1314/contents/made>

**Correspondence**

CPRE Planning Workshop

The CPRE is running a workshop for Town and Parish Councils, community groups and individuals looking to develop a deeper understanding of the planning system and learn how to respond to planning applications. Topics will include: introduction to the planning system, what is a local plan and why do we have them, how can you influence the planning system, the position of current local plans, recent changes and developments in national planning policy, current and forthcoming national CPRE campaigns. The workshop takes place on Friday 16<sup>th</sup> March, 9.30am to 4pm at St Cuthbert's Hall, Newnham Street, Bedford. Cost is £29 per CPRE member. The Town Council is a CPRE member, and we have a Councillor training budget available.

Councillors Cooper and Talbot will attend. Any other Councillor wishing to attend is to advise the Clerk.

Central Beds Council – changes to planning process to reduce paper

Central Beds Council advise that in response to Government requirements to digitise and adopt electronic rather than paper driven processes, they have reviewed their businesses

processes with regard to processing planning applications to determine where they can become more efficient, particularly with regards to printing and postage. From the beginning of February, on receipt of a planning application, they will send Town and Parish Councils a full set of plans and a copy of the planning application form only. All supporting documents, that have previously been printed and posted will only be available via their website, and they will email a link to the supporting documentation. If the applicant is prepared to supply all documentation in paper form, they will post it to us. They are looking for feedback from Town and Parish Councils.

Members felt that it is important that full application packs are forwarded to Town and Parish Council, including all supporting papers, as this would be for the benefit of Councillors and residents who wish to study the applications received and make a considered comment. It should be noted, that not all residents have access to the internet, and Town and Parish Councils receive visits from residents wishing to view paper copies at our offices. Therefore, we request that Town and Parish Councils continue to receive all planning application papers.

**13/18 DECISION NOTICES**

None to report.

**14/18 PLANNING APPLICATIONS**

**RESOLVED** that the comments made on the applications as listed and forming part of these minutes be forwarded to the Central Bedfordshire Council Planning Department.

**15/18 CONSIDERATION OF APPLICATIONS BY CENTRAL BEDS COUNCIL DEVELOPMENT MANAGEMENT COMMITTEE**

**RESOLVED** it is not considered necessary to call in any applications for consideration by the Central Beds Development Management Committee.

**16/18 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY**

Nothing to report.

There being no further business, the meeting was closed at 7.14pm

**CHAIRMAN**

**DATED**

**PLANNING APPLICATIONS  
24<sup>th</sup> January 2018**

**A** CB/18/00108/FULL

comments due 12/02

Mr & Mrs Maposa  
49 Silver Birch Avenue, Stotfold, SG5 4AS  
Demolition of garage and construction of two storey end extension with single storey front entrance porch

**Town Council comments: No objections**

- B** CB/17/05840/FULL comments due 06/02  
Mr L Pinn  
55 Vaughan Road, Stotfold, SG5 4EJ  
Replace rear porch with ground floor rear extension  
**Town Council comments: No objections, however, we note that there appears to be a balcony proposed for the rear extension – please confirm the type of balcony, and whether it will impinge on the amenity of adjacent properties by overlooking**
- C** CB/17/05562/FULL comments due 02/02  
Mr P Kreller  
11 The Gardens, Stotfold, SG5 4HD  
Single storey side extension  
**Town Council comments: No objections**
- D** CB/17/05949/FULL comments due 31/01  
Mr C Thorne  
55 Trinity Road, Stotfold, SG5 4EQ  
Single storey rear extension  
**Town Council comments: No objections**
- E** CB/TRE/17/00560 comments due 23/01  
Mr S Garner  
21 Brayes Manor, Stotfold, SG5 4DW  
Works to tree/s protected by a Tree Preservation Order: Prune one Lime tree in rear garden. The tree is protected by Order Ref: MB/TPO/07/00006 and is listed as T11  
**Town Council comments: No objections**