

MINUTES OF A MEETING OF THE RECREATION GROUNDS, PUBLIC LANDS & LIGHTING COMMITTEE HELD ON WEDNESDAY 14TH JUNE 2017 AT 8.28PM IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD

Committee Members present: Mrs M Cooper (Chairman)

Mrs S Bundock	Mrs A Clarey
B Collier	A Cooper
S Jackson	C Phelps
J Talbot	

Also present: the Town Clerk – Mrs K Elliott-Turner

79/17 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Hayes and Mrs Hyde.

80/17 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA

There were none. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

81/17 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

82/17 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

Matters Arising

Minute 70/17 – quotes to extend the height of the MUGA fence at the Pix Brook Play Area on the side of the Brook are being sought.

Minute 73/17 – the Handyman will provide a quote to replace the mesh walls of the inner area of the Tractor Shed in due course.

Minute 74/17 – the quote from HAGS to repair the existing safety surface under the Russell Multi-Play unit at Hitchin Road Recreation Ground is included as an item. The matter of provision of a new piece of play equipment, by Streetscape and using the Awards for All grant, is to be considered at the next meeting, following receipt of a revised quote – as we are now keeping the Russell Multi-Play unit, options will be obtained for different types of equipment so as not to repeat that already provided on the same site. It was noted that this Committee's Rolling Plan indicates a wish to provide play equipment for young age children

Minute 76/17 – the Handyman will replace the notice boards at Hallworth Drive and The Green (using existing supports where possible) with material that is easier to pin notices to.

Minute 77/17 – The Clerk still needs to check with Central Beds Council as to the extent of the Central Beds Council-wide parking order in relation to parking on verges, and whether this also covers parking on cycleways.

83/17 COACH & HORSES PUBLIC HOUSE – ANNUAL CLASSIC CAR & HOT ROD SHOW – SATURDAY 5TH AUGUST 2017 – THE GREEN

Members considered a request from the Coach & Horses Public House to hold their annual Classic Car & Hot Rod Show on Saturday 5th August 2017. Show cars arrive from 12pm and leave by 8.30pm/9.30pm. The rest of the event is held at the Coach & Horses, with outside entertaining ceasing at 11pm as per their licence. Parking for visitors will be made available on The Green to alleviate on-

street parking. Regular rubbish collections will take place during the event. All alcohol to be consumed outdoors will be served in plastic glasses, and there will be no alcohol permitted on The Green.

RESOLVED that permission is given for the Coach & Horses to use The Green for their visitor and show vehicles at their Classic Car & Hot Rod Show on Saturday 5th August. They are to be reminded that the roads around The Green are 20mph and to ensure their participants adhere to the lowered speed limit.

84/17 MILLENNIUM GREEN – ETONBURY GREEN WHEEL PUBLIC ART

Members considered the principle of a suggestion made during the stakeholder consultation on the Green Wheel Master Plan, being produced by Cliff Andrews, Supporting Communities Manager & Green Infrastructure Team Leader at Bedfordshire Rural Communities Charity, that as part of the Etonbury Green Wheel project, an art installation designed/made by St Mary's Academy could be sited on Millennium Green "to show community cohesion and working in partnership – it also develops a sense of ownership and enhances the informal space".

RESOLVED that the principle of an art installation on Millennium Green as part of the Etonbury Green Wheel project is approved. Further information is to be provided for consideration should it go through to the final Green Wheel Plan.

85/17 HITCHIN ROAD REC TRACTOR SHED – OUTER DOOR SECURITY

At the last meeting, Members were advised that Central Beds Council has been asked to use its emergency flooding team fund available to provide a replacement door lock and keys for the Tractor Shed outer door. Mark Conway, Emergency Planning Manager at Central Beds Council has asked if this Council would go halves on the cost. Quote from Mid Beds Locksmiths to replace the lock: 1 no Evva dps 60mm euro profile double cylinder n.p. c/w 3 keys and a registration card £41.77, 5 no. extra Evva keys cut £41.00 labour to fit £59.95. Total £142.72 plus vat.

RESOLVED that as this Council has been asked to make its property available to accommodate the Central Beds Council provided equipment for the Pix Brook volunteer flood team, Central Beds Council is asked to meet the costs to provide a lock and keys. Central Beds Council is also asked to meet the costs to ensure the Town Council's property is secure, once the outer door is in use and opened for a flooding event. A quote for this is being provided by the Handyman.

86/17 STOTFOLD APPLE DAY – BROOK STREET CAR PARK

Last year, agreement in principle was given for Stotfold Cider Press to use Brook Street Car Park for the Stotfold Apple Day, taking place on 1st October between 1pm and 5pm (with two hours before to set up and one hour after to clear away). Stotfold Cider Press would like to involve more of the community in the event with activities themed on apples and pears. East Beds CAMRA have expressed an interest in providing a cider bar and would apply for the TEN licence (Temporary Event Notice). The Clerk has sought advice from the Central Beds Council licensing team regarding requirements for sale of and consumption of alcohol licences. They advise that as long as we have given permission and CAMRA apply for the TEN licence, no additional licences or dispensations are required. There were previous queries regarding whether the area was within an 'alcohol free zone', but for clarification, this does not mean that no alcohol can be consumed within these areas, just that the Police can remove the alcohol or move the person on if they feel they are causing a nuisance. Since the introduction of the new unitary authority, there are no longer any 'alcohol free zones' in Central Bedfordshire. Members believed that Stotfold had its own byelaw preventing the consumption alcohol in certain areas of the town, the Clerk will investigate this.

RESOLVED that permission is given for Apple Day to be held on 1st October 2017 at Brook Street car park. Sale and consumption of alcohol is subject to relevant permission being available in terms of a byelaw, and CAMRA obtaining a TEN licence.

87/17 MCDONALDS – SUPPLY OF LEGACY ITEM

McDonalds, Baldock A1M Services, have already been asked to join in the Big Tidy Up on Saturday 16th September 2017 and also to supply refreshments for the volunteers at the event. They have asked if they can supply a ‘legacy’ item to the town, possibly a litter bin. Members discussed the suggestion and put forward potential locations.

RESOLVED that the offer of a ‘legacy’ item from McDonalds is accepted. If possible, could we have two litter bins, one for Riverside Playing Field (by car park) and one for footpath to the rear of the Greenacre Centre, as these are high traffic areas which produce significant amounts of litter, including McDonalds wrappers.

88/17 HITCHIN ROAD REC – SURFACE UNDER RUSSELL MULTI-PLAY UNIT

Members considered a quote from HAGS to make good the existing surface under the Russell multi-play unit:

- i) Clean existing safer surfacing, supply & lay 54sqm x 40mm thick rubber bonded mulch to overlay existing black wet pour £3,628.00 plus vat
- ii) Clean existing safer surfacing, supply & lay 54sqm x 20mm thick black DPDM wet pour to overlay existing black wet pour £2,343.60 plus vat

RESOLVED that the quote from HAGS of £3,628.00 plus vat for bonded mulch to overlay existing surface is accepted.

89/17 ROSPA INSPECTION REPORTS

The annual ROSPA inspection on all Town Council owned play equipment and play areas has been completed, a copy of the report is available on file and an email link to the reports was previously circulated to Members. Councillors Mrs Cooper and Hayes will carry out their annual walkabout of equipment shortly, referring to the ROSPA report findings, and will report back to the next meeting, highlighting any work required.

90/17 GENERAL WORK

RESOLVED that the following is actioned as appropriate:

Central Beds Council – Education/Highways/Environmental

- Former Roecroft Lower School playing field is very overgrown, and is also growing out onto adjacent footway through the boundary fence.
- Weeds in footway at Pix Road are breaking up the tarmac
- Footpath 11 from Brook Street to High Street needs weed spraying – there are very large weeds and thistles growing
- The paved area at The Haven is very weedy, and has particularly large thistles
- The road gulleys on Church Road, from the Vicarage to the Roecroft Centre are badly congested with mud and need sweeping

Handyman Contractor

- Bench at Malthouse Lane/Wrayfields triangle needs repairing
- Bench at Astwick Road (by footpath to Bowman’s Mill) needs grass cutting back where it is growing underneath and up through the bench. Bench also needs minor repair

Landscape Contractor

- Cut back weeds/grass at Brook Street car park by trees

- Following discussions with the Landscape Contractor, to cut back the large holly/ivy on the corner of The Green (stub end section), to improve visibility. Reassess once done, as may also need stump grinding.

Members queried whether the Explorer Scouts were intending on planting up the four planters at the parade of shops and top of Brook Street this year. If not, the Landscape Contractor is to top them up with soil, purchase suitable flowers and ensure they are regularly watered.

A query was raised about whether a follow-up had taken place after the batch of letters were sent out to households with hedges growing over adjacent footways. The Chairman will re-inspect each site in the coming month and will advise the office accordingly.

91/17 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

Nothing to report.

There being no further business, the meeting was closed at 9.20pm

CHAIRMAN

DATED