



**MINUTES OF THE TOWN COUNCIL MEETING HELD ON WEDNESDAY 9 OCTOBER 2024  
AT 19:00 AT GREENACRE CENTRE, VALERIAN WAY, STOTFOLD, SG5 4HG**

**Present:**

Cllr Steve Buck (Mayor), Cllr Steve Hayes (Deputy Mayor), Cllr Liz Anderson, Cllr Janice Bendell, Cllr Mary Cooper, Cllr Satinderjit Dhaliwal, Cllr Jos Headington, Cllr Jane Hyde, Cllr Danny Matthews, Cllr Lisa Miller, Cllr Brian Saunders, Cllr Jon Smith, Cllr Nigel Venneear, Cllr Bryony Woods.

**Also Present:**

Cllr Kathryn Woodfine – CBC Ward Councillor  
Cllr Helen Wightwick – CBC Ward Councillor

**In attendance**

S van der Merwe – Democratic Services Manager

---

**314/24 APOLOGIES FOR ABSENCE**

Cllr Talbot had offered apologies for absence in order to attend the Police Priority Setting Meeting. It was **RESOLVED** to:

***Accept Cllr Talbot's apologies.***

**315/24 DISCLOSURES OF MEMBERS' INTERESTS AND DISPENSATIONS**

Members were reminded of their obligations to declare interests in accordance with the Code of Conduct and where a matter arises at a meeting which relates to a Councillor's interest, the Councillor has the responsibility to declare that interest in accordance with the adopted Code of Conduct.

There were no declarations of interest from Members.

**316/24 PUBLIC SECTION**

There were no members of the public present.

***Standing Orders were suspended whilst the Public Section was opened.***

**317/24 MEMBERS ON OTHER AUTHORITIES**

Cllr Woodfine presented an update on CBC initiatives

***Standing Orders were reinstated.***

**318/24 MAYOR'S ANNOUNCEMENTS AND CIVIC ATTENDANCE**

Members noted the Civic Attendance register.

**319/24 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FROM PREVIOUS COUNCIL MINUTES, FOR INFORMATION**

There was nothing to report.



## **320/24 COMMITTEE MINUTES**

### **320.1/24 Planning Committee – 4 September 2024**

Members were advised that Cllr Janice Bendell was listed as being absent without apologies. The Minutes will be hand amended at the next meeting of the Planning Committee.

### **320.2/24 Public Realm Committee – 11 September 2024**

The Minutes of this meeting were received.

### **320.3/24 Community Engagement Committee - 18 September 2024**

The Minutes of this meeting were received.

### **320.4/24 Building Management Committee – 25 September 2024**

The Minutes of this meeting were received.

### **320.5/24 Governance & Resources Committee – 2 October 2024**

The Minutes of the meeting were received. It was **RESOLVED** to:

- ***Adopt the Flag Flying Policy 2024***
- ***Adopt the Investment Policy 2024***
- ***Adopt the Scheme of Delegation 2024***

## **321/24 FINANCE & RISK MANAGEMENT**

### **321.1/24 Annual Governance and Accountability Statement 2023-24**

Members received the Annual Governance and Accountability Statement for year ending 31 March 2024. It was **RESOLVED** to:

***Note the Annual Governance and Accountability Statement 2023/24***

### **321.2/24 Income & Expenditure Report**

Members received the income and expenditure report. It was **RESOLVED** to:

***Note the report***

### **321.3/24 Expenditure Report**

Members reviewed the expenditure as outlined in the report. It was **RESOLVED** to:

***Approve the expenditure.***

### **321.4/24 Income Received**

Members received the income received report. It was **RESOLVED** to:

***Note the report.***

### **321.5/24 Earmarked Reserves**

Members received the Earmarked Reserves report. It was **RESOLVED** to:

***Note the report.***



**322/24 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

**322.1/24** Cllr Nigel Venneear advised Members he had attended the 1<sup>st</sup> Stotfold Scouts Annual General Meeting on 21<sup>st</sup> September 2024. The Scout Group has 70 young people on their register and 20 leader volunteers. This is a very active Scout Group with lots of engagement activities for young people and their accounts are well-managed.

**322.2/24** Cllr Jos Headington passed along the Stotfold Bowls Club’s thanks for the recent grant award towards a lawn green mower.

**322.3/24** Cllr Liz Anderson advised St. Mary’s recent heat pump installation is complete and the school is still waiting for the building contractor to remove the site office from their car park.

**323/24 MEMBERS' ITEMS FOR INFORMATION PURPOSES ONLY**

**323.1/24** Various Members debated on the cancellation of the Council’s attendance at The Mill Steam Fair Weekend. Cllr Hayes called for this to be added to the next Community Engagement Committee to discuss how the cancellation process was managed and future engagement.

**323.2/24** Cllr Hayes updated Members on a recent discussion related to the Simpson Centre Cafe.

**324/24 DATE OF NEXT MEETING**  
6<sup>th</sup> November 2024

**325/24 CONFIDENTIAL ITEMS**

It was **RESOLVED**:

*That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.*

**325.1/24 Simpson Centre**

Members received a confidential report on the Simpson Centre.

It was **RESOLVED** to:

- a) *Approve that Officers proceed with investigations to verify the ownership of the access rights and land.*
- b) *Depending on the outcome of the investigations into the access rights, to discuss the way forward at a future Town Council meeting.*

**326/24 SUPPORTING DOCUMENTS**

These were noted.

**SIGNED BY CHAIRMAN:** .....

**MINUTES APPROVED (date):** .....