



**MINUTES OF THE MEETING OF STOTFOLD TOWN COUNCIL HELD ON WENDESDAY 4 SEPTEMBER 2024 AT 20:00, GREENACRE CENTRE, VALERIAN WAY, STOTFOLD SG5 4HG**

**Present:**

Cllr Steve Buck (Chair), Cllr Steve Hayes (Vice Chair), Cllr Liz Anderson, Cllr Mary Cooper, Cllr Satinderjit Dhaliwal, Cllr Jos Headington, Cllr Lisa Miller, Cllr Danny Matthews, Cllr Jon Smith, Cllr Nigel Venneear, Cllr Bryony Woods

**Also Present:**

Emma Payne - Town Clerk

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**300/24 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Bendall, Cllr Hyde, and Cllr Talbot. It was **RESOLVED** to:

*Accept the apologies*

**301/24 DISCLOSURES OF MEMBERS' INTERESTS AND DISPENSATIONS**

There were no disclosures of interests.

***Standing Orders were suspended whilst the Public Section was opened.***

**302/24 PUBLIC SECTION**

There were no Members of the public present.

**303/24 MEMBERS ON OTHER AUTHORITIES**

Cllr Wightwick/Woodfine addressed the meeting with an update on CBC.

Cllr Wightwick notified Members that a change to bus service 96A will include collections from Etonbury and Pix Brook schools.

Cllr Kat Woodfine updated Members on the completion of Queen Street roadworks, with potential penalties for the contractor should this overrun. She also updated the meeting about various parking restriction works.

Members raised the change in weight restrictions in Baldock which was having a knock-on effect to Norton Road and impacting residents.

***Standing Orders were reinstated whilst the Public Section was closed.***

**304/24 COUNCIL MINUTES**

Members received the Minutes of the Town Council meetings held on 26<sup>th</sup> June 2024, 31<sup>st</sup> July, and 14<sup>th</sup> August 2024.

Subject to the correction of the Full Council Meeting date on the Minutes of 31<sup>st</sup> July and 14<sup>th</sup> August 2024 under the "Next Meeting" item from 6<sup>th</sup> September 2024 to 6<sup>th</sup> November 2024, it was **RESOLVED** to:

***Adopt the Minutes as a true record of the meetings.***



### **305/24 MAYOR'S ANNOUNCEMENTS AND CIVIC ATTENDANCE**

Cllr Anderson is undertaking the Three Peaks Challenge, and the Town Council wishes her all the best. Members received the report of the Mayor's Civic Attendances, and it was **RESOLVED** to:

*Note the report.*

### **306/24 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FROM PREVIOUS COUNCIL MINUTES, FOR INFORMATION**

There was nothing to report.

### **307/24 COMMITTEE MINUTES**

#### **307.1/24 Public Realm Committee – 3<sup>rd</sup> July 2024**

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

*Note the Minutes.*

#### **307.2/24 Community Engagement Committee – 10<sup>th</sup> July 2024**

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

*Note the Minutes.*

#### **307.3/24 Planning Committee – 17<sup>th</sup> July 2024**

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

*Note the Minutes.*

#### **307.4/24 Building Management Committee – 17<sup>th</sup> July 2024**

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

*Note the Minutes.*

#### **307.5/24 Governance and Resources Committee – 24<sup>th</sup> July 2024**

Members received the Minutes of this Committee meeting and noted the recommendations. It was **RESOLVED** to:

*Adopt the following:*

- a) ***Financial Regulations 2024***
- b) ***Asset Management Policy***
- c) ***Mayoral Allowance Policy***
- d) ***Performance Management Policy***



**307.6/24 Planning Committee Meeting – 14<sup>th</sup> August 2024**

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

***Adopt the Planning Applications Policy 2024 as amended.***

**308/24 FINANCE & RISK MANAGEMENT**

**308.1/24 Expenditure to be approved**

Cllr Cooper requested clarification on the painting fee for the “Tractor Shed.” The Town Clerk confirmed this was for the changing rooms at the Hitchin Road Football Club as approved by a Public Realm Committee. It was **RESOLVED** to:

***Approve the expenditure as outlined in the report.***

**308.2/24 Income Received**

It was **RESOLVED** to:

***Note the report.***

**308.3/24 Income and Expenditure Report**

It was **RESOLVED** to:

***Note the report.***

**308.4/24 Earmarked Reserves**

It was **RESOLVED** to:

***Note the report.***

**309/24 REPORTS**

**309.1/24 Statement of Political Neutrality**

Members received a proposed statement of political neutrality. It was **RESOLVED** to:

***Adopt the Statement of Political Neutrality***

**309.2/24 Committee Membership and Appointment to External Bodies**

Members received a report on committee membership and appointment to External Bodies. It was **RESOLVED** that:

- a) Cllr Lisa Miller be appointed to the Planning and Community Engagement Committees.***
- b) Cllr Jos Headington is appointed as the Town Council's representative to Stotfold Bowls Club.***

**310/24 MEMBERS' ITEMS FOR INFORMATION PURPOSES ONLY**

None.



**311/24 WORK PROGRAMME**

The Work Programme was noted.

**312/24 DATE OF NEXT MEETING**

Wednesday 9<sup>th</sup> October 2024.

**313/24 CONFIDENTIAL ITEMS**

It was **RESOLVED**:

***That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.***

**313.1/24 Greenacre Centre – Associated Works**

Members received a confidential report on the works associated with the relocation of the library to the Greenacre Centre. It **RESOLVED** to:

***Note the report.***

**SIGNED BY CHAIR:** .....

**MINUTES APPROVED (date):** .....