

MINUTES OF A MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON WEDNESDAY 29th MARCH 2023 AT 7.00PM IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD.

Committee Members present:

S Buck (Chairman), B Collier, A Cooper, M Cooper, S Hayes, J Hyde, D Matthews, B Saunders, J Smith

Also present:

Ms C Jenkins, Assistant Clerk

18/23 APOLOGIES FOR ABSENCE

There were none, as all committee members were present.

19/23 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA AND REQUESTS FOR DISPENSATIONS

There were no disclosures of interests or requests for dispensations. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

20/23 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

21/23 MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Establishment Committee meeting held on 15th March 2023 are confirmed as a correct record.

22/23 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

Nothing to report.

23/23 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

24/23 CORONATION OF KING CHARLES III

Members discussed suggested options to mark the Coronation of King Charles III.

RESOLVED:

- To purchase a coronation medal for every pupil at the Stotfold schools, @ £1.08 per pupil.
- 2 union jack flags to be flown at Greenacre Centre and Stotfold Cemetery @£15.99 per flag.
- 50m of Union Jack bunting @ £89.95
- 500 Neon Wrist Bands @ £26.29

ALSO RESOLVED: To liaise with Langford, Astwick, Shefford and Henlow Councils to determine whether they are lighting their ceremonial beacons for

this occasion. To then decide on an appropriate day to light the Stotfold Beacon.

In addition to its usual morning service, St Marys Church will be holding a Community service on Sunday 7th May at 3pm.

Councillors also discussed the possible inclusion of a new limited - edition gold link in the Mayoral Chain to mark the Coronation of King Charles III. Memorial link for chain approx £489.00+VAT.

RESOLVED that the limited-edition link for the chain would not be purchased.

25/23 EXCLUSION OF PRESS AND PUBLIC

Under section 3d of Standing Orders, the Chairman proposed that the press and public are temporarily excluded whilst matters pertaining to confidential issues and staffing matters are discussed and that they be instructed to withdraw from the meeting for the following agenda items. Non-committee members are also required to leave the meeting during the following confidential agenda items.

PASSED BY MEMBERS

26/23 STAFFING MATTERS

Members continued to discuss staffing matters with press and public not present.

There being no further business the meeting closed at 8.03pm.

MINUTES APPROVED (date):

SIGNED BY CHAIRMAN: