

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



7 March 2024

Members of the Planning Committee: Cllr B Saunders (Chair), L Anderson, S Buck, S Dhaliwal, S Hayes, J Headington, J Smith, H Wightwick.

You are hereby summoned to attend the Planning Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 13 March 2024 at 7.00pm** for the purpose of transacting business detailed in the agenda.

E Payne
Town Clerk

Members of the public:

You are now able to observe our meetings by joining via **MS Teams**. Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DISCLOSURES OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THIS AGENDA**
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensations.
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. **PUBLIC SECTION (MAX. 15 MINUTES)**

Members of the public may speak on matters of concern, ask questions, or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

4. MINUTES OF PREVIOUS MEETING

To approve the minutes of the Committee meeting held on 21 February 2024 as a true record of the meeting.

5. CLERK'S REPORT, CORRESPONDENCE RECEIVED AND MATTERS ARISING FOR INFORMATION

6. PLANNING APPLICATIONS

To consider returning comments on applications received, attached.

6.1 [CB/TRE/24/00077](#) comments due: 12/03/24

Hall, Church Road, Stotfold, Hitchin, SG5 4NE

Works to a tree protected by a Tree Preservation Order: T1: Mature Horse Chestnut reduction of the overall crown volume by approximately 40%

Town Council Comments:

6.2 [CB/24/00456/VOC](#) comments due: 20/03/24

40A Baldock Road, Stotfold, Hitchin, SG5 4PB

Variation of condition number 3 of planning permission CB/22/00987/FULL (Raising of roof and additional dormer windows to create a first floor/loft conversion. Extension to the detached annexe) Minor material amendment, condition to be updated to reflect updated plan numbers.

Town Council Comments:

6.3 [CB/24/00385/FULL](#) comments due: 20/03/24

Flat 1, 31 Regent Street, Stotfold, Hitchin, SG5 4ED

Installation of an external staircase and alterations to windows and doors.

Town Council Comments:

6.4 [CB/TRE/24/00083](#) comments due: 18/03/24

11 Regent Street, Stotfold, Hitchin, SG5 4ED

Works to a tree protected by Tree Preservation Order MB/78/00007: Prune back Walnut Tree T1 to the boundary where possible to suitable lateral growth points 1-3m. The tree is overgrown and causing damage to cars and patio furniture

Town Council Comments:

6.5 [CB/24/00217/FULL](#) comments due: 18/03/24

19 Astwick Road, Stotfold, Hitchin, SG5 4AT

Erection of a part single, part two storey rear extension, external alterations, brick boundary wall, entrance gates, new and replacement fencing and detached triple garage. Demolition of existing garage.

Town Council Comments:

7. CONSIDERATION OF APPLICATIONS BY CENTRAL BEDS COUNCIL DEVELOPMENT MANAGEMENT COMMITTEE

To consider requesting Central Bedfordshire Council's Development Management Committee to consider specific applications within committee rather than by officer delegation, and to send a representative of the Planning Committee to attend the meeting at which the application is considered, to represent the views of this committee.

8. ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

9. DATE OF NEXT MEETING

To be confirmed.