

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



Members of the Establishment Committee: Councillors Buck (Chairman), B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, D Matthews, B Saunders and J Smith. Other councillors for information.

You are hereby summoned to attend the Establishment Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 26th April 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

C. Jenkins

Ms Caroline Jenkins
Assistant Clerk

21st April 2023

Members of the public:

In addition to attendance in person, you are now able to observe our meetings by joining via [MS Teams](#). Join on your computer or mobile app [Click here to join the meeting](#) Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public participation' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. [Apologies for absence](#)
2. [Disclosures of Members Interests and Dispensations](#)
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensations
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Public section \(max. 15 minutes\)](#)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
4. [Minutes of previous meeting](#)

Members are asked **to confirm** that the minutes of the Establishment Committee meeting held on 29th March 2023 are a correct record.

5. Clerk's Report, correspondence received and matters arising for information
Nothing to report as at production of agenda.
6. Items for information purposes, relevant to this committee only
7. Quote from Dan Gaze Support Service Ltd for Stotfold Town Council
Members to consider the quote for support service for the Town Council from 29.05.2023 – 02.06.2023.

8 Grant Applications

To consider applications for grant assistance, as recommendations to council. Copies of applications and supporting papers provided for members. Grant budget available £15,000.

As council is eligible for the General Power of Competence, no consideration into available powers is required. However, although this gives councils the power to do anything an individual can do, it cannot do (or spend on) something which is prohibited by other legislation.

Application 1 - Pix Gymnastics Club

Amount requested: £868.00

Purpose of grant: qualification fees for coaches

Application 2 – Magpas Air Ambulance

Amount requested: £1,500

Purpose of grant: funding for doctors and paramedics

Application 3 – Stotfold Bowls Club

Amount requested: £1,000

Purpose of grant: lighting improvements to clubhouse

Application 4 - Respite at Home

Amount requested: £950.00

Purpose of grant: funding for Grants Officer

Application 5 – Stotfold Conservative club

Amount requested: £1,428

Purpose of grant: purchase of defibrillator

Application 6 – St Marys Church of England Academy

Amount requested: £750.00

Purpose of grant: purchase of binoculars

Application 7 - The Barn, Stotfold

Amount requested: £162.00

Purpose of grant: upkeep of defibrillator, housing unit, batteries, pads etc

Application 8 – Stotfold Football Club

Amount requested: £900.00

Purpose of grant: purchase of defibrillator (note item already purchased)

Application 9 – Just Out

Amount requested: £1,500

Purpose of grant: improve facilities at the Roecroft Centre

Application 10- Stotfold Parish Church

Amount requested: £225.00

Purpose of grant: funding for Coronation celebrations – 7 May 2023

Application 11 – Stotfold Salvation Army

Amount requested: £1,500

Purpose of grant: purchase of defibrillator

9. **Exclusion of press and public**

Under section 3d of Standing Orders, the Chairman will propose that the press and public are temporarily excluded whilst matters pertaining to confidential issues and staffing matters are discussed and that they be instructed to withdraw from the meeting for the following agenda items. Non-committee members are also required to leave the meeting during the following confidential agenda items.

10. **Staffing Matters**

To receive an update on current staffing matters.

CLOSE