

**MINUTES OF A MEETING OF THE CEMETERY MANAGEMENT COMMITTEE HELD ON WEDNESDAY 16<sup>TH</sup> OCTOBER 2019 AT 7.00PM IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD**

---

Committee members present: B Collier (Chairman)

A Cooper	Mrs M Cooper
S Dhaliwal	Mrs J Hyde
H Pickering	B Saunders

Also present: Councillors Mrs S Bundock, Mrs A Clarey, S Hayes, J Talbot and the Town Clerk – Mrs K Elliott-Turner

---

**36/19 APOLOGIES FOR ABSENCE**

There were none, as all committee members were present.

**37/19 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA**

There were none. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

**38/19 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES**

None present.

**39/19 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION**

Nothing to report

**40/19 PLANS FOR REFURBISHMENT OF GARDEN OF REST**

Members considered plans produced by Scott White Hookins for replacement walls around the 'new' Garden of Rest. It is anticipated that build costs would be below the threshold requiring tenders therefore, once the plan have been approved, quotes will be obtained for consideration.

Lengthy discussions took place regarding a wish for an area to affix memorial plaques, and previous discussions about increasing the height of all or some of the walls to accommodate this. Members requested that an additional 8 courses of brick are added to the front wall – the section between the two walkway entrances. An amended plan will be presented to the November meeting of this committee for consideration.

**41/19 CEMETERY CHARGES 2020/2021**

Members considered the previously provided copy of the current charges. A motion was put to leave the charges as current but fell on votes. Members considered proposed figures provided by a member, and it was:

**RESOLVED** that the 2020/2021 charges for Stotfold Cemetery charges are increased as per appended charges sheet.

Councillors Cooper and Mrs Cooper requested that their names be recorded as voting against the resolution.

#### **42/19 REVIEW OF ACTIVITIES AND EXPENDITURE PRIOR TO CONSIDERING ESTIMATES**

There were no items of note.

#### **43/19 ESTIMATES FOR YEAR 2020/2021**

Members were previously provided with a copy of the figures for the first six months of the current financial year and undertook an appraisal before the estimates of the general running costs for the committee were considered.

##### Estimate figures for 2020/2021

Estimated running costs:	£ 46,050
Less estimated income:	£ 30,903
<b>Total</b>	<b>£ 15,147</b>

##### Earmarked Reserves

Cemetery Projects	£ 10,000
<b>Total</b>	<b>£ 10,000</b>

##### **RECOMMENDED** that:

- i) The sum of £15,147 is submitted as this Committee's budget request for 2020/2021.
- ii) The sum of £10,000 is submitted as this Committee's Earmarked Reserves request for 2020/2021.
- iii) These amounts are to be submitted to the Establishment Committee for collation with other committee requests, in order to produce a draft council budget and precept request for approval by full council.

#### **44/19 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY**

A member has been advised that there is a hole in the ground where the tap was by the Garden of Rest. Investigations will be made, and the hole filled if appropriate.

There being no further business, the meeting was closed 7.43pm

**CHAIRMAN**

**DATED**