

**MINUTES OF A MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON WEDNESDAY 12<sup>th</sup> JULY 2023 AT 8.45PM IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD.**

---

Committee Members present:

S Buck (Chairman), Mrs M Cooper, S Hayes, Mrs J Hyde, B Saunders, J Smith.

Also present:

Acting Town Clerk – Ms Caroline Jenkins

---

**55/23 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Talbot and Matthews

**56/23 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA**

There were none. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

**57/23 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES**

There were none in attendance.

**58/23 MINUTES OF PREVIOUS MEETING**

**RESOLVED** that the minutes of the Establishment Committee meeting held on 28<sup>th</sup> June 2023 are confirmed as a correct record.

**59/23 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION**

Nothing to report.

**60/23 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY**

There were none

**61/23 EXCLUSION OF PRESS AND PUBLIC**

Under section 3d of Standing Orders, the Chairman proposed that the press and public are temporarily excluded whilst matters pertaining to confidential issues and staffing matters are discussed and that they be instructed to withdraw from the meeting for the following agenda items. Non-committee members are also required to leave the meeting during the following confidential agenda items.

**62/23 STAFFING MATTERS**

Members continued to discuss staffing matters with press and public not present.

There being no further business the meeting closed at 8.58pm

**MINUTES APPROVED (date):**

**SIGNED BY CHAIRMAN:**