

**MINUTES OF A MEETING OF THE BUILDINGS MANAGEMENT COMMITTEE
HELD ON WEDNESDAY 19TH OCTOBER 2022 AT 7.00PM IN THE COUNCIL
CHAMBER, GREENACRE CENTRE.**

Committee Members present:

S Hayes (Chairman), S Buck, M Cooper, S Dhaliwal, J Talbot

Also present:

Non-committee member Councillor B Collier, Town Clerk – Mrs K Elliott-Turner and one member of staff (attended virtually)

47/22 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A Cooper and D Matthews.

48/22 DISCLOSURE OF MEMBERS INTERESTS AND REQUESTS FOR DISPENSATION

There were no disclosures of members interests and no requests for dispensation. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

49/22 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

50/22 MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Buildings Management Committee meeting held on 28th September 2022 are confirmed as a correct record.

51/22 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

Nothing to report.

52/22 GREENACRE CENTRE

- i) Members considered a proposal to create storage space within the Oak Hall chair store for town council use, to be accessed from the Maple Room.
- ii) Following previous agreement to create two quiet multi-use office spaces from the Maple Room, members considered asking Central Bedfordshire Council's building surveyors/procurement team to design and create the two spaces, to be funded by Stotfold Town Council.

RESOLVED

- i) That the Oak Hall chair store is not used to create storage space.
- ii) That Central Bedfordshire Council's building surveyors/procurement team to design and create the two office spaces from the Maple Room, with the design work costs being met by Central Bedfordshire Council and the construction works being met by Stotfold Town Council.

53/22 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

The Clerk advised that the Library Services Project Manager is arranging a meeting with the Committee Chairman, Vice-Chairman and Clerk to discuss timescales, type of tender, etc in regard to the library relocation project.

There being no further business, the meeting was closed at 7.19pm.

MINUTES APPROVED (date):

SIGNED BY CHAIRMAN: