

**MINUTES OF A MEETING OF THE BUILDINGS MANAGEMENT COMMITTEE
HELD ON WEDNESDAY 28TH SEPTEMBER 2022 AT 7.17PM IN THE COUNCIL
CHAMBER, GREENACRE CENTRE.**

Committee Members present:

S Hayes (Chairman), S Buck, A Cooper, M Cooper, S Dhaliwal, D Matthews, J Talbot

Also present:

Town Clerk – Mrs K Elliott-Turner and one member of staff (attended virtually)

40/22 APOLOGIES FOR ABSENCE

There were none, as all committee members were present.

41/22 DISCLOSURE OF MEMBERS INTERESTS AND REQUESTS FOR DISPENSATION

There were no disclosures of members interests and no requests for dispensation. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

42/22 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

43/22 MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Buildings Management Committee meeting held on 20th July 2022 are confirmed as a correct record.

44/22 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

Nothing to report.

45/22 GREENACRE CENTRE – AIR CONDITIONING INSTALLATION

Members considered a quote to install air conditioning within the Council Chamber, Maple Room (to accommodate divided room), Clerk's Office, Reception Office. No further quotes were able to be obtained.

RESOLVED that the quote from Flakt Group Ltd to supply and install air conditioning at the Greenacre Centre – Council Chamber, Maple Room, Clerk's Office, Reception Office at £24,468.47 plus vat is approved. Funds from EMR Buildings Fund.

A review is to be carried out of our service contract with Ambivent.

46/22 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

Nothing to report.

There being no further business, the meeting was closed at 7.33pm.

MINUTES APPROVED (date):

SIGNED BY CHAIRMAN: