

MINUTES OF A MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON WEDNESDAY 1ST JUNE 2022 AT 8.15PM IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD.

Committee Members present:

S Buck (Chairman), B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, D Matthews, B Saunders, J Smith

Also present:

Mrs K Elliott-Turner, Town Clerk

44/22 APOLOGIES FOR ABSENCE

There were none as all committee members were present.

45/22 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA AND REQUESTS FOR DISPENSATIONS

There were no disclosures of interests or requests for dispensations. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

46/22 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

47/22 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

Nothing to report.

48/22 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

Nothing to report.

49/22 EXCLUSION OF PRESS AND PUBLIC

The Chairman proposed that under section 3d of Standing Orders, the press and public are temporarily excluded whilst matters pertaining to staff are discussed and that they be instructed to withdraw from the meeting for the following agenda item only. **RESOLVED** by members.

50/22 CREATION OF TWO NEW ROLES – FACILITIES/AMENITIES TEAM

Members considered a confidential report regarding the creation of two new roles, in place of the former Handyman Contract.

RECOMMENDED that two new roles are created within a facilities/amenities team.

51/22 EXECUTIVE ACTION – TEMPORARY HANDYMAN

Members noted the executive action taken by the Clerk in consultation with the Council (and Establishment Committee) Chairman and Vice-Chairman in employing a Handyman on a temporary contract, following the resignation of the Handyman Contractor, to ensure the reputation of the council is not damaged, services provided

to the community are continued, and that our health and safety obligations to the community and the council are maintained.

There being no further business the meeting closed at 9pm.

MINUTES APPROVED (date):

SIGNED BY CHAIRMAN: