

MINUTES OF A MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON WEDNESDAY 26TH JANUARY 2022 AT 7.43PM IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD.

Committee Members present:

A Cooper (Chairman), B Collier, Mrs M Cooper, S Hayes, Mrs J Hyde, D Matthews

Also present:

Town Clerk – Mrs K Elliott-Turner

1/22 APOLOGIES FOR ABSENCE

There were none, as all committee members were present.

2/22 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA AND REQUESTS FOR DISPENSATIONS

There were no disclosures of interests and no requests for dispensations. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

3/22 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

4/22 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

Nothing to report.

5/22 EXCLUSION OF PRESS & PUBLIC

The Chairman proposed that under section 3d of Standing Orders, the press and public are temporarily excluded whilst matters pertaining to confidential issues are discussed and that they be instructed to withdraw from the meeting for the following agenda item only. **RESOLVED** by members.

As per this committee's Terms of Reference forming part of Standing Orders, discussions under the following agenda item and any resolution are to be kept confidential within committee members until the Annual Town Meeting, and therefore non-committee members must also withdraw from the meeting for this item.

6/22 CITIZENS AWARDS 2022

Members considered nominations for Citizens Awards (confidential report provided for committee members only). Nominees must be someone who has made a valuable contribution to the life of the community. You can't nominate yourself, and councillors may only be nominated by non-councillors for the things they have done outside of council work.

RESOLVED that the Citizens Award/s are given this year, to be presented at the Annual Town Meeting, and the name/s of the recipient/s are to be kept confidential and within this committee's membership until that time (as per committee Terms of Reference).

At the conclusion of this item, the press and public and non-committee members were permitted to return to the meeting.

7/22 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

Nothing to report.

There being no further business the meeting closed at 7.49pm

MINUTES APPROVED (date):

SIGNED BY CHAIRMAN: