

MINUTES OF A VIRTUAL MEETING OF THE BUILDINGS MANAGEMENT MANAGEMENT COMMITTEE HELD ON WEDNESDAY 17TH MARCH 2021 AT 8.00PM

Committee Members present:

Mrs A Clarey, B Collier, A Cooper, Mrs M Cooper, S Dhaliwal, S Hayes (Chairman), D Matthews, J Talbot.

Also present:

The Town Clerk – Mrs K Elliott-Turner

8/21 APOLOGIES FOR ABSENCE

There were none.

9/21 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA

There were none. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

10/21 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

11/21 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

For information, two repairs have been made in the Memorial Hall, in readiness for phased re-opening of the facility - replacement ladies toilet – bowl was cracked £260 plus vat, replacement RADAR lock for disabled toilet, which had broken £284.19 plus vat.

12/21 GREENACRE CENTRE – NEW NOTICE BOARD

Members considered purchasing a new notice board for the front of the Greenacre Centre to provide more display space for council and other important notices. Notice board to match style and size of existing notice boards, waterproof, lockable, with Perspex windows, to be mounted adjacent to the defibrillator unit. £239 plus vat.

RESOLVED that a new notice board is purchased for the front of the Greenacre Centre (external) at £239 plus vat.

13/21 COMMITTEE TERMS OF REFERENCE

Members reviewed this committee's Terms of Reference and proposed amendments by the Clerk to update and clarify certain points within. Minor additions were made, and it was:

RECOMMENDED that the updated committee Terms of Reference for the Buildings Management Committee, forming part of the council's Standing Orders, are adopted.

14/21 BUDGET & RESERVES REVIEW

Members considered the Budget & Reserves Review report as at month 11. Members noted the significant reduction in income for both the Memorial Hall and Greenacre Centre, due to the Coronavirus pandemic. The Clerk outlined proposals to re-open these facilities, following the Government's 'roadmap' out of lockdown.

15/21 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

Members were advised that the new defibrillator is being fixed to the Memorial Hall on Monday 22nd March.

There being no further business, the meeting was closed at 8.11pm

MINUTES APPROVED (date):

SIGNED BY CHAIRMAN: