



Order of meetings for 11th March 2020
7.00pm Planning
7.15m Rec. Grounds, Public Lands & Lighting

STOTFOLD TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the Recreation Grounds, Public Lands & Lighting Committee, on Wednesday 11th March 2020, at 7.15pm, in the Council Chamber, Greenacre Centre, Stotfold

A G E N D A

- 1. To receive apologies for absence**
- 2. To receive disclosures of Members interests on matters contained in this agenda**
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. Public participation – questions, comments and responses**
Up to 3 members of the public are given 3 minutes each to speak on any item relating to this Committee.
- 4. Clerk's Report, Correspondence Received and Matters Arising for information**
See Agenda Report.
- 5. Temporary banners – Hitchin Road Recreation Ground and The Green**
To consider a request from Stotfold Bowls Club to erect temporary banners on the boundary fencing of Hitchin Road Recreation Ground and The Green. They wish to do a recruitment drive and have asked to erect one banner on the bow-top fencing of each area – 3m x 1.5m, plain white with 'Join Stotfold Bowls Club' and a telephone number. They would like the banners to be in place for up to one month from April. They will also be displaying posters around the town and are looking to have a stall outside the Co-op.
- 6. Temporary banners – The Green**
To consider a request from Gumbles Wristband Fair, who are visiting The Green from 4th June for a week, to erect two temporary banners advertising their event a week prior. They would like to display a banner 3m x 1.5m fitted to their own frame. This would be temporarily attached to the boundary bow-top fencing.
- 7. Draft Green Wheel minutes**
To receive and note the draft Green Wheel minutes of the last meeting held on 17th January 2020, attached for members.

8. Arlesey Road open space car park

- i) To consider purchase and installation of x2 litter bins to be sited in the car park and x2 litter bins to be sited inside the two kissing gates. Options and costs attached. Central Beds Council have been asked to supply and empty one additional dog waste bin (there is already a bin sited by one of the two kissing gates).
- ii) To consider purchase and installation of a substantial bollard(s) to protect the kerb and shrubs at the entrance, which are already being damaged by vehicles cutting the corner – options and costs to be presented.

9. Arlesey Road open space front boundary

To increase open visibility of the car park and public open space, thereby greatly improving security of the clubhouse building, parked cars and public using the open space, to consider removing the shrubs/trees along the inside of the front boundary of the site, whole length, removing the existing post and rail fence which is repeatedly being damaged, and replacing with green mesh fencing. This gives excellent visibility of the whole site and tidies up the view of the site by removing very poor condition shrubs/trees – this can be done even if existing fencing isn't replaced with new mesh fencing. Maintenance of the front boundary would be less in terms of weeding, shrub/tree maintenance and litter picking. Suggested that the new wooden kissing gates remain in place until they reach a condition where they require replacement and could then be replaced with metal kissing gates.

Quotes to remove the front inside boundary trees/shrubs and stumps to be ground out:

- 1) £4,450 plus vat
- 2) £ 550
- 3) £ 840 plus vat

Quotes to remove the existing post and rail fence – cutting off at ground level, to be obtained and presented to the next meeting, should there be a wish to replace with mesh fencing, together with quotes for the supply and installation of the new fencing.

10. Budget & Reserves review

To review a budget update and reserves status and take any necessary action before the end of the financial year (to be circulated).

11. General Work

Members to advise on general work to be carried out relating to this Committee.

12. Items for information purposes, relevant to this Committee only

KA Elliott-Turner

**Mrs K Elliott-Turner
Town Clerk**

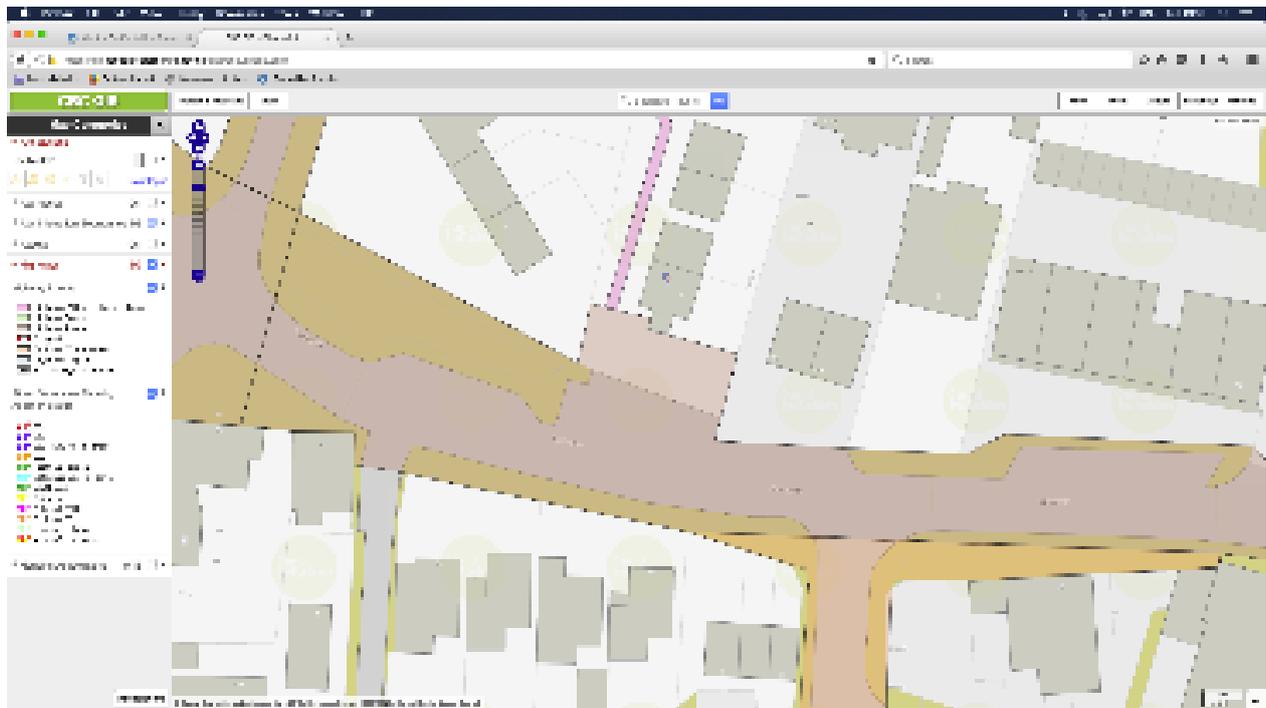
6th March 2020

To: Councillors Mrs S Bundock, Mrs A Clarey, B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, C Phelps, G Russell, J Talbot. Other Councillors for information only

AGENDA REPORTS

RECREATION GROUNDS, PUBLIC LANDS & LIGHTING

AGENDA ITEM 4	Meeting date: 11th March 2020
Clerk's Report, Correspondence Received & Matters Arising for Information	
<p>Correspondence The Order for temporary closure of footpath no. 7 has now been sealed by Central Beds Council. A copy of the notice and map attached for information.</p> <p>Matters arising Minute 15/20</p> <ul style="list-style-type: none">• X3 drains on the High Street, outside Peking House Chinese takeaway are full of silt. <i>Reported 20/12/19 Ref. 334512 for drain outside Peking House, ref. 334513 for further two drains. Update: Highways plan to inspect the site during the next instance of significant rainfall (that takes place during working hours) and decide on the best course of action. 06/01/2020. 06/02/20- No further update to that showing online as yet. AD 17/02/20- Councillors noted needs a gully cleanse. Gully cleanse requested ref. 337490. 20/02/20- They have said this will be carried out within the timeframes set out in Central Bedfordshire's Network Maintenance Management Plan. (http://www.centralbedfordshire.gov.uk/transport/roads-strategies/highways-asset-management.aspx)</i>• Footpath from High Street to The Crofts and Alexander Road – green bollard has been knocked over and is now nearly out of the ground. <i>Reported 20/12/19 ref. 334516. Chased 07/01/19 and checked online updates 06/02/20: No further update yet.AD 17/02/20 Chased: -Reference: 334516 Engineer's Update: They have requested that a repair is carried out within the timeframes set out in their Network Maintenance Management Plan. (http://www.centralbedfordshire.gov.uk/transport/roads-strategies/highways-asset-management.aspx)</i> <p>Minute 21/20</p> <ul style="list-style-type: none">• <i>The Haven – weeds and grass to be cleared and trimmed as very overgrown – this should be completed twice a year. 18/02/20 Emailed Nick Carofalo Highways Steward as reporting system flags up as not CBC responsibility. AD Nick on annual leave till 25/02/20. Emailed again 03/03/20. :-Nick Carafalo stated:" Please find attached map of The Haven which shows maintained public highway which is highlighted in pink. I still need to check on site to see if the weeds/vegetation fall within this overlay, however if they do I will arrange some maintenance for this area".</i>	



- High Street – from the traffic lights at the junction with Hitchin Road, to the junction with Queen Street – a trench in the tarmac is slowly appearing in the middle of the road. Request that this is filled.*
18/02/20 Reported to CBC- ref. 337540
20/02/20 - The engineers have inspected the area and although there is some damage, they are satisfied that it is not a priority at this time. They will continue to monitor and will review the situation when they are planning their next programme of work.
- Rook Tree Lane – areas of potholes have been patched, but this is now breaking up and in places, the content is all over the road. Check with Area 1 highways Officer as to whether Rook Tree Lane is on schedule for work this year.*
18/02/20 Emailed Nick Carofalo Highways Steward. Nick on annual leave till 25/02/20. Emailed again 03/03/20 as no response to previous one yet. AD Nick Carafoli stated: With regard to Rook Tree Lane the worst section of this road is due for resurfacing in the first quarter of the new financial year.
- Baldock Road Roundabout – Norton Road – potholes in trench in the middle of the road. 18/02/20 Reported to CBC ref. 337542*
20/02/20 They have requested that a repair is carried out within the timeframes set out in our Network Maintenance Management Plan
(<http://www.centralbedfordshire.gov.uk/transport/roads-strategies/highways-asset-management.aspx>)
- Footpath behind the old Roecroft School, Church Road – not on current footpaths map. Please contact Rights of Way officer to reinstate this.*
17/02/20 Emailed Chris Dorow requesting reinstatement. He responded with map to mark path on – he will then forward to the Definitive Officer for investigation, once we have sent marked up map back to him. AD 24/02/20 Informed that STC/Clerk is already dealing with this footpath issue. AD

Decision required: n/a

Expenditure required: n/a