

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



11 April 2024

Members of the Planning Committee: Cllr B Saunders (Chair), L Anderson, S Buck, S Dhaliwal, S Hayes, J Headington, J Smith, H Wightwick.

You are hereby summoned to attend the Planning Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 17 April 2024 at 7.00 pm** for the purpose of transacting business detailed in the agenda.



E Payne
Town Clerk

Members of the public:

You are now able to observe our meetings by joining via MS Teams. Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings are recorded for minute taking purposes, and will be deleted after the minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DISCLOSURES OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THIS AGENDA**
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensations
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. **PUBLIC SECTION (MAX. 15 MINUTES)**

Members of the public may speak on matters of concern, ask questions, or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
4. **MINUTES OF PREVIOUS MEETING**

To approve the minutes of the Committee meeting held on 13 March 2024 as a true record of the meeting.

5. CLERK'S REPORT, CORRESPONDENCE RECEIVED AND MATTERS ARISING FOR INFORMATION

6. PLANNING APPLICATIONS

To consider returning comments on applications received.

6.1 [CB/24/00814/FULL](#) comments due: 06/05/2024
34 Baldock Road, Stotfold, SG5 4PB
Single storey two-bedroom bungalow

6.2 [CB/24/00796/PASP](#) comments due: 29/04/2024
Conservative Club, 93 Regent Street, Stotfold SG5 4DZ
Prior approval of installation or replacement of other Solar Photovoltaic Equipment Roof Mounted Only: Installation of 104 x PV solar panels.

7. CONSIDERATION OF APPLICATIONS BY CENTRAL BEDS COUNCIL DEVELOPMENT MANAGEMENT COMMITTEE

To consider requesting Central Bedfordshire Council's Development Management Committee to consider specific applications within committee rather than by officer delegation, and to send a representative of the Planning Committee to attend the meeting at which the application is considered, to represent the views of this committee.

8. ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

9. DATE OF NEXT MEETING

To be confirmed.

MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON WEDNESDAY 13 MARCH 2024, AT 6.45PM IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD

Present:

B Saunders (Chair), L Anderson (arrived 1846), S Buck, S Dhaliwal, S Hayes, J Headington (arrived 1847), J Smith, H Wightwick

Also Present: Cllrs Bendell, Cooper, Woods

In attendance:

E Payne Town Clerk

148/24 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Anderson (arrived late at 1846).

It was **RESOLVED** to:

Accept the apologies

149/23 DISCLOSURE OF MEMBERS INTERESTS ON MATTERS CONTAINED IN THE AGENDA AND REQUESTS FOR DISPENSATIONS

There were none. Members were reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

150/23 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSE

There were no questions from the public.

151/23 MINUTES OF PREVIOUS MEETING

Members received the minutes of the Planning Committee meeting held on 21 February 2024 and it was **RESOLVED** that:

They are a true record of the meeting.

152/23 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FOR INFORMATION

There was nothing to report

153/23 PLANNING APPLICATIONS

153/23.1 [CB/TRE/24/00077](#) comments due: 12/03/24
St Mary's Church Hall, Church Road, Stotfold, Hitchin, SG5 4NE
Works to a tree protected by a Tree Preservation Order: T1: Mature Horse Chestnut
reduction of the overall crown volume by approximately 40%
Town Council Comments: No objections

153/23.2 [CB/24/00456/VOC](#) comments due: 20/03/24
40A Baldock Road, Stotfold, Hitchin, SG5 4PB
Variation of condition number 3 of planning permission CB/22/00987/FULL
(Raising of roof and additional dormer windows to create a first floor/loft conversion.
Extension to the detached annexe) Minor material amendment, condition to be updated
to reflect updated plan numbers.

_____ (Chair)

Town Council Comments: No objections. It was noted that this has been called in by CBC Cllr Wightwick.

153/24.3 [CB/24/00385/FULL](#) comments due: 20/03/24
Flat 1, 31 Regent Street, Stotfold, Hitchin, SG5 4ED
Installation of an external staircase and alterations to windows and doors.
Town Council Comments: No objections.

153/24.4 [CB/TRE/24/00083](#) comments due: 18/03/24
11 Regent Street, Stotfold, Hitchin, SG5 4ED
Works to a tree protected by Tree Preservation Order MB/78/00007: Prune back Walnut Tree T1 to the boundary where possible to suitable lateral growth points 1-3m. The tree is overgrown and causing damage to cars and patio furniture
Town Council Comments: No objections.

153/24.5 [CB/24/00217/FULL](#) comments due: 18/03/24
19 Astwick Road, Stotfold, Hitchin, SG5 4AT
Erection of a part single, part two storey rear extension, external alterations, brick boundary wall, entrance gates, new and replacement fencing and detached triple garage. Demolition of existing garage.
Town Council Comments: No objections.

It was **RESOLVED** that:

The Comments of Stotfold Town Council are forwarded to Central Bedfordshire Council Planning department.

154/24 CONSIDERATION OF APPLICATIONS BY CENTRAL BEDS DEVELOPMENT MANAGEMENT COMMITTEE

It is not considered necessary to call in any applications for consideration by the Central Bedfordshire Council Development Management Committee.

155/24 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY
There were none.

156/24 DATE OF NEXT MEETING
To be confirmed.

With no further business, the meeting closed at 18.53.

SIGNED BY CHAIRMAN: _____

MINUTES APPROVED: _____ (date)

_____ (Chair)