

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



10th October 2023

Members of the Cemetery Management Committee: Councillor J Hyde (Chairman), Mrs. T Bhasin, S Buck, Mrs. M Cooper, S Dhaliwal, S Hayes.

You are hereby summoned to attend the Cemetery Management Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 18th October 2023 at 7.30pm** for the purpose of transacting business detailed in the agenda.

E Payne
Town Clerk

Members of the public:

You are now able to observe our meetings by joining via MS Teams. Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

- 1. Apologies for absence**
- 2. Disclosures of Members Interests and Dispensations**
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensationsMembers are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. Public section (max. 15 minutes)**

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
- 4. Minutes of previous meeting**

Members are asked to resolve that the minutes of the Cemetery Management Committee meeting held on 20th September 2023 are a correct record.
- 5. Clerk's Report, correspondence received and matters arising for information**

To receive an update on the following items:

- Skip and Replacement bins
- Re-Lettering on War memorial
- Box Hedges
- Planting at Walled Memorial Garden

6. Cemetery Fees

Members to consider possible charges for Exhumations at Stotfold Cemetery

7. Cemetery Visit – report

Report from recent cemetery inspection

9. Friends of Stotfold Cemetery

To consider setting up a Friends of Stotfold Cemetery Group

10. Bin Storage Area

To consider quotations for work to tidy up area where skip was located.

11. Structural Surveys of Cemetery Chapel

To consider quotations for a structural survey to be undertaken on the cemetery chapel and toilets.

12. Items for information purposes, relevant to this Committee only.

13. Date of Next Meeting

15 November 2023