

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



25 October 2023

Members of Stotfold Town Council

You are hereby summoned to attend the Stotfold Town Council meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 1 November 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.

A handwritten signature in black ink, appearing to read 'E Payne'.

E Payne
Town Clerk

Members of the public:

You are now able to observe our meetings by joining via **MS Teams.** Join on your computer or mobile app [Click here to join the meeting](#) Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

There will be a presentation from CBC Flood Resilience Officer at 7.00pm. The Council meeting will commence immediately afterwards.

1. Apologies for absence

To receive and accept apologies for absence from Town Council members.

2. Disclosures of Members Interests and Dispensations

Members are reminded of their obligations to declare interests in accordance with the Code of Conduct. The Town Clerk will report any dispensation requests received.

Where a matter arises at a meeting which relates to a Councillor's interest, the Councillor has the responsibility to declare that interest in accordance with the adopted Code of Conduct.

- a) To receive Member's declarations of interest in items on the agenda.
- b) To consider any requests for dispensations.

3. Public Section

Members of the public to speak are entitled to be at this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1, extended by the Local

Government Act 1972, Section 100 unless precluded by the Council by resolution during the whole or part of the proceedings. on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

4. Members on Other Authorities

To receive and note the reports of CBC Ward Councillors.

5. Co-Option of Town Councillor

To receive an application from a member of the public to be a co-opted Town Councillor.

6. Council Minutes

To approve the minutes of the Council meeting held 4 October 2023 as a true record of the meeting.

7. Mayor's announcements and civic attendance

Attached for Members.

8. Clerk's Report, correspondence received & matters arising from previous council minutes, for information

9. Committee minutes

To receive the minutes of the following Committee meetings and note any recommendations:

9.1 Recreation Grounds, Public Lands and Lighting – 11 October 2023

9.2 Planning Committee – [18 October 2023](#)

9.3 Cemetery Committee – [18 October 2023](#)

9.4 Buildings Committee – [18 October 2023](#)

9.5 Establishment Committee – [20 October 2023](#)

9.6 Establishment Committee – 25 October 2023

10. Accounts

10.1 To approve expenditure in September and October 2023.

10.2 Note the income received during October 2023

10.3 To review and note the monthly committee budget report and Earmarked Reserves as at end October 2023

11. Reports

To note the following reports:

11.1 Member and Nominated Representatives on Outside Bodies

11.2 Other Member Representative reports

12. General Power of Competence

To resolve to adopt the General Power of Competence as set out in the Localism Act 2011.

13. Committee Membership and Outside Bodies

To ratify Committee Membership

14. Town Strategy Committee

To review this Committee's Terms of Reference.

15. Member's Items for Information Purposes Only

16. Date of Next Meeting

16.1 Next Full Council - 6 December 2023

16.2 To note the change of date for January's meeting from 3 January to 31 January. The Full Council meeting scheduled for 7th February will be cancelled, with the proceeding meeting being 6th March 2024.