

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



**Members of the Cemetery Management Committee:** Councillor J Hyde (Chairman), Mrs T Bhasin, S Buck, Mrs M Cooper, S Dhaliwal, S Hayes.

**You are hereby summoned** to attend the Cemetery Management Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 20<sup>th</sup> September 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

*C. Jenkins*

**Ms Caroline Jenkins**  
**Assistant Clerk**

15<sup>th</sup> September 2023

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## Members of the public:

**You are now able to observe our meetings by joining via MS Teams.** Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

1. [Apologies for absence](#)
2. [Disclosures of Members Interests and Dispensations](#)
  - a) Members to declare interests in respect of any item on the agenda
  - b) Proper Officer to consider written requests from members for dispensationsMembers are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Public section \(max. 15 minutes\)](#)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
4. [Minutes of previous meeting](#)

Members are asked **to confirm** that the minutes of the Cemetery Management Committee meeting held on 19<sup>th</sup> July 2023 are a correct record.
5. [Clerk's Report, correspondence received and matters arising for information](#)

Replanting in Walled Garden of Rest

6. [Quote for tree works at Stotfold Cemetery](#)  
Members to receive a quote from Steve Dear trees for removal of box bushes trimming of trees and broken tree branches.
7. [Quote for re-lettering of name on War Memorial](#)  
Members to receive a request from member of the public to have a name corrected on the War memorial. Quote from IR Quince to correct the lettering.
8. [Stotfold Cemetery – Biodiversity](#)  
Members to receive information from the Acting Town Clerk on a recent seminar attended “Making Space for Nature in Our Burial Grounds”
9. [Cemetery Skip](#)  
Members to discuss the possible relocation of the Cemetery Skip. Many visitors have complained about the smell and the location of the skip.
- 10 [Items for information purposes, relevant to this Committee only.](#)

CLOSED