

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



Members of Stotfold Town Council,

You are hereby summoned to attend the Stotfold Town Council meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 5th July 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.

C Jenkins

Ms Caroline Jenkins
Acting Town Clerk

30th June 2023

Members of the public:

You are now able to observe our meetings by joining via [MS Teams](#). Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. [Apologies for absence](#)
To receive apologies for absence from Town Council members.
2. [Disclosures of Members Interests and Dispensations](#)
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensationsMembers are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Mayor's announcements and civic attendance](#)
Attached for members
4. [Public section](#)
Members of the public to speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

5. Clerk's Report, correspondence received & matters arising from previous council minutes, for information
Nothing to report.
6. Council minutes
To note and sign as a correct record, the minutes of the Council meeting held on 7th June 2023.
7. Co-option of Councillor
Members to consider an application for co-option as a Town Councillor from a Stotfold resident.
8. Stotfold Fayre
Members to receive information from Mr Seb Evans on his recent request to hold a fayre in Stotfold.
9. Reports
To note the following reports:
 - a) Central Bedfordshire Council Ward Member
 - b) Member and Nominated Representatives on Outside Bodies
 - c) Other Member Representative reports
10. Accounts
 - a) **To approve** payment of the list of expenditure items in the July 2023 payment run and note income received during June 2023
 - b) **To review and note** the monthly committee budget report and bank balances as at end June 2023
11. Committee minutes
To note the minutes of the following Committee meetings:
 - Establishment Committee – 31st May 2023
 - Planning Committee – 14th June 2023
 - Recreation Grounds, Public Lands & Lighting Committee – 14th June 2023
 - Establishment Committee – 28th June 2023
12. Questions from electors on items arising from the meeting
13. Exclusion of press and public
Under section 3d of Standing Orders, the Chairman will propose that the press and public are temporarily excluded whilst matters pertaining to confidential issues and staffing matters are discussed and that they be instructed to withdraw from the meeting for the following agenda items. Non-committee members are also required to leave the meeting during the following confidential agenda items.
14. Staffing Matters
To receive an update on current staffing matters.

15. Items for information purposes only

CLOSE