

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



Members of Stotfold Town Council,

You are hereby summoned to attend the Stotfold Town Council meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 1st March 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.

KA Elliott-Turner

Mrs K Elliott-Turner
Town Clerk

24th February 2023

Members of the public:

You are now able to observe our meetings by joining via [MS Teams](#). Join on your computer or mobile app [Click here to join the meeting](#) Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. [Apologies for absence](#)
To receive apologies for absence from Town Council members.
2. [Disclosures of Members Interests and Dispensations](#)
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensationsMembers are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Mayor's announcements and civic attendance](#)
Appended for members.
4. [Public section](#)
Members of the public to speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

5. Clerk's Report, correspondence received & matters arising from previous council minutes, for information
Nothing to report as at production of agenda.
6. Council minutes
To note and sign as a correct record, the minutes of the Council meeting held on 1st February 2023.
7. Removal of councillor personal addresses from website and publications list
To consider no longer publishing councillor personal addresses. All Stotfold Town Council members now have a designated councillor email address and all have a contact telephone number, publicly available on our website. The Information Commissioner's Office states that the minimum in terms of publication of contact details for a councillor is their name, a phone number and an email address if they have one.
8. Update from 'Coronation Community Stand' Working Party
To consider a motion from Councillor Hayes, Chairman of Coronation Community Stand Working Party: In light of the level of increase in Council Tax precept, and noting the economic situation in the country, the working party are of the opinion that to proceed with the purchase of an outdoor performance area at this time would not be appropriate. We would therefore propose that for the time being the matter is held in abeyance until the economic situation improves.
9. Confirm Street Lighting Maintenance Contract
Following the full tender process, and subsequent evaluation of submissions received, **to confirm** the Street Lighting Maintenance Contractor for 2023 to 2026.
10. Residents survey update
To note an update from Councillor Smith on the Annual Residents Survey.
11. Reports
To note the following reports:
 - a) Central Bedfordshire Council Ward Member
 - b) Member and Nominated Representatives on Outside Bodies
 - c) Town Plan Implementation Group (IG)
 - d) Other Member Representative reports
12. Accounts
 - a) **To approve** payment of the list of expenditure items in the March 2023 payment run (to be presented), and note income received during February 2023
 - b) **To review and note** the monthly committee budget report and bank balances as at end February 2023 (to be presented)
13. Committee minutes
To note the minutes of the following Committee meetings:
 - Planning Committee – 8th February 2023
 - Planning Committee – 22nd February 2023
 - Recreation Grounds, Public Lands & Lighting Committee – 8th February 2023

14. Questions from electors on items arising from the meeting
15. Items for information purposes only
16. Financial review
To consider motion from Councillors Buck, Hayes and Smith: Council to review current financial in order for council to be able to plan for future growth. The aim is to determine how to make the most of the funds we have and so we can serve the town effectively in future years.
17. Exclusion of press and public
Under section 3d of Standing Orders, the Chairman will propose that the press and public are temporarily excluded whilst matters pertaining to staff and contractual issues are discussed and that they be instructed to withdraw from the meeting for the following agenda item.
18. Pensions and staffing structure review
To consider motion from Councillors Buck, Hayes and Smith: Council to review current staffing in order for council to be able to plan for future growth. The aim is to determine how to make the most of the funds we have and so we can serve the town effectively in future years.

CLOSE