

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



**Members of the Recreation Grounds, Public Lands & Lighting Committee:** S Buck (Chairman), Mrs L Anderson, B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, G Russell, B Saunders, J Smith, J Talbot.

Other councillors for information only.

**You are hereby summoned** to attend the Recreation Grounds, Public Lands & Lighting Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 8th February 2023 at 7.10pm** for the purpose of transacting business detailed in the agenda.

*KA Elliott-Turner*

**Mrs KA Elliott-Turner  
Town Clerk**

3rd February 2023

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#### Members of the public:

**You are now able to observe our meetings by joining via [MS Teams](#).** Join on your computer or mobile app [Click here to join the meeting](#) Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

1. [Apologies for absence](#)
2. [Disclosures of Members Interests and Dispensations](#)
  - a) Members to declare interests in respect of any item on the agenda
  - b) Proper Officer to consider written requests from members for dispensations  
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Public section \(max. 15 minutes\)](#)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

4. [Minutes of previous meeting](#)  
Members are asked **to confirm** that the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on 11th January 2023 are a correct record.
5. [Clerk's Report, correspondence received and matters arising from previous minutes, for information](#)  
Nothing to report as at production of agenda.
6. [Possible 'redundant' street furniture](#)  
**To consider** a request from a resident for possible 'redundant' street furniture to be removed – by other parties, and therefore requesting council support in requesting their removal.
7. [Vehicle barrier – Sorrell Drive](#)  
**To consider** a quote to install a new vehicle barrier (gate) on Sorrell Drive, to allow access to maintenance vehicles, such as the River Ivel Drainage Board. As this area has been adopted by the Town Council, we will be meeting the costs of the new gate. Quote attached for members.
8. [Hitchin Road Recreation Ground Changing Rooms – fire escape](#)  
**To consider** a quote to install a new fire door in the gable end of the changing rooms. Quote attached for members.
9. [Hitchin Road Recreation Ground Changing Rooms – emergency lighting](#)  
**To consider** a quote to install x7 3 hour NM emergency lighting units to the changing rooms. £550 plus vat.
10. [Norton Road Allotments](#)  
A complaint has been received from two Norton Road Allotment tenants about the newly installed palisade entrance gate. They advise that it is too heavy, and that the wind catches it and blows it into people. It has also been reported that when the wind blows and the gate moves, the lock panel has hit a tenant in the face. Investigations have been made as to whether this is the case, and if necessary, any remedy which might be possible. Report to be provided to members.
11. [Hitchin Road Recreation Ground – Maple tree](#)  
**To consider** a request from the Bowls Club for the council to perform some 'gentle pruning' of the large Maple tree located in the recreation ground, very close to the boundary of the Bowls Club. They advise that the branches are now overhanging into the club car park. They have been reminded that the law allows for pruning back of overhanging branches to your boundary, and that all cuttings must be offered back. It has been suggested to the club that until a response is given by this committee, they remove any branches which are causing immediate issue, and that we do not require the cuttings to be returned.
12. [Highways Report](#)  
**To receive** a report from Councillor Smith, Highways Representative. Report attached for members.

13. Public realm works

Members are reminded that matters for Central Beds Council can be reported via <https://www.fixmystreet.com/> and if they have any matters that are to be reported to other parties or are general repair or maintenance work for the council, these should not be held until the next committee meeting but should be reported to the office.

14. Items for information purposes, relevant to this Committee only

CLOSE