

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



## Members of Stotfold Town Council,

**You are hereby summoned** to attend the Stotfold Town Council meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 1st February 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.

*KA Elliott-Turner*

**Mrs K Elliott-Turner**  
**Town Clerk**

27th January 2023

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### Members of the public:

**You are now able to observe our meetings by joining via [MS Teams](#).** Join on your computer or mobile app [Click here to join the meeting](#) Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

1. [Apologies for absence](#)  
**To receive** apologies for absence from Town Council members.
2. [Disclosures of Members Interests and Dispensations](#)
  - a) Members to declare interests in respect of any item on the agenda
  - b) Proper Officer to consider written requests from members for dispensationsMembers are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Mayor's announcements and civic attendance](#)  
Appended for members.
4. [Public section](#)  
Members of the public to speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

5. Clerk's Report, correspondence received & matters arising from previous council minutes, for information  
Nothing to report as at production of agenda.
6. Council minutes  
**To note and sign** as a correct record, the minutes of the Council meeting held on 4th January 2023.
7. Draft Dignity at Work Policy  
**To consider** adopting the draft Dignity at Work Policy. This policy will replace the current Bullying & Harassment Policy (adopted by council 2009).
8. Civility and Respect Pledge  
**To consider** signing up to the Civility and Respect Pledge. A short video explaining the purpose can be viewed [here](#). SLCC, NALC and OVW believe now is the time to put civility and respect at the top of the agenda, and start a culture change for the local council sector. By signing the Civility and Respect Pledge, council is agreeing that it will treat councillors, clerks, employees, members of the public and representatives of partner organisations and volunteers with civility and respect in their roles. Further information is provided for members.
9. Community Governor – Roecroft Lower School  
Roecroft Lower School have invited us to put forward a council member as Community Governor. **To consider** nominating a council member for Roecroft Lower School Community Governor.
10. Update from 'Coronation Community Stand' Working Party
11. Confirm Grounds Maintenance & Grass Cutting Contract  
Following the full tender process, and subsequent evaluation of submissions received, **to confirm** the Grounds Maintenance & Grass Cutting Contractor for 2023 to 2026.
12. Reports  
**To note** the following reports:
  - a) Central Bedfordshire Council Ward Member
  - b) Member and Nominated Representatives on Outside Bodies
  - c) Town Plan Implementation Group (IG)
  - d) Other Member Representative reports
13. Accounts
  - a) **To approve** payment of the list of expenditure items in the February 2023 payment run, and note income received during January 2023
  - b) **To review and note** the monthly committee budget report and bank balances as at end January 2023

14. Committee minutes

**To note** the minutes of the following Committee meetings:

- Planning Committee – 11th January 2023
- Planning Committee – 25th January 2023
- Recreation Grounds, Public Lands & Lighting Committee – 11th January 2023
- Establishment Committee – 25th January 2023

15. Questions from electors on items arising from the meeting

16. Items for information purposes only

CLOSE