

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



**Members of the Recreation Grounds, Public Lands & Lighting Committee:** S Buck (Chairman), Mrs L Anderson, B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, G Russell, B Saunders, J Smith, J Talbot.

Other councillors for information only.

**You are hereby summoned** to attend the Recreation Grounds, Public Lands & Lighting Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 11th January 2023 at 7.10pm** for the purpose of transacting business detailed in the agenda.

*KA Elliott-Turner*

**Mrs KA Elliott-Turner**  
**Town Clerk**

6th January 2023

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#### **Members of the public:**

**You are now able to observe our meetings by joining via [MS Teams](#). Join on your computer or mobile app [Click here to join the meeting](#)** Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

1. [Apologies for absence](#)
2. [Disclosures of Members Interests and Dispensations](#)
  - a) Members to declare interests in respect of any item on the agenda
  - b) Proper Officer to consider written requests from members for dispensations  
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Public section \(max. 15 minutes\)](#)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
4. [Minutes of previous meeting](#)

Members are asked **to confirm** that the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on 15th December 2022 are a correct record.

5. Clerk's Report, correspondence received and matters arising from previous minutes, for information

Clerk's Report

We have received the following update on the EV Charge Point project:

“Central Beds Council have a proposal on the table from BP Pulse (their contracted Charge Point Operator) for the installation of 1 x 50kW rapid charge point in the car park adjacent to Stotfold Football Club, subject to agreements and detail being worked through. Once legal agreements are signed, the project can be handed over to BP Pulse's Implementation Team to draw up the detailed scheme and provide more accurate timescales. Central Beds Council hope that the unit can be installed within the next 3-4 months.”

6. Project updates

**For note:**

- Tractor shed – work to line the ceiling and remove inner walls has been completed, smoke detector and sounder are scheduled to be completed in the next week, door lock has been changed, emergency flood kit relocated to container– see photos
- Arlesey Road – outdoor gym area completed, play area completed, MUGA completion was delayed due to poor weather before Christmas – work has now recommenced
- Riverside Playing Field – work to complete fencing at the MUGA was delayed due to poor weather before Christmas, now due to be completed week beginning 9th January

7. The Green hedging

**To consider** a request from a resident of The Green, to remove and replace the Beech hedging situated on The Green, adjacent to his property. Report appended for members.

8 Centenary Wood – foot bridge

The old foot bridge crossing the ditch from Malthouse Lane into Centenary Wood was constructed using wooden beams. These have now rotted, and the bridge has become very unstable. **To consider** a quote to dismantle and dispose of the existing bridge, set two concrete bases either side of ditch, and supply and install 3m long x 1.5m wide pedestrian bridge manufactured from galvanised steel with aluminium checker plate walking platform and two rail handrail. £5,379.63 plus vat.

9. Draft Lighting Policy

**To consider** a draft Lighting Policy for adoption. This document outlines the background, i.e. we own some of the lights in the town, how they are currently maintained, how this is funded, possible aims and objectives we might have for their existence, maintenance, etc, our policy for repairs (which feeds into the street light contract), clarifying reporting of faults, and adoption of new areas of street lighting. This document will support the contract tender and will highlight our policy to developers.

10. The Haven

**To consider** proposals for the land in front of The Haven to create a public space, and **consider** actions required to enable this regarding land ownership. Report appended for members.

11. [Naming of open space to rear of Aspen Gardens](#)  
**To consider** a proposal to name the land rear of Aspen Gardens, which we are being asked to adopt, 'Jubilee Meadow' – aerial view showing location appended for members.
12. [Bridge link from Riverside Playing Field to land rear of Aspen Gardens](#)  
**To consider** the number, size and location of bridges required to link Riverside Playing Field with the land rear of Aspen Gardens.
13. [Adoption of land rear of Aspen Gardens](#)  
**To consider** adopting the land rear of Aspen Gardens.
14. [Arlesey Road – overflow car park](#)  
**To consider** a request to provide surfacing of the current grass overflow parking area at Arlesey Road.
15. [Highways Report](#)  
**To receive** a report from Councillor Smith, Highways Representative. Report attached for members.
16. [Public realm works](#)  
Members are reminded that matters for Central Beds Council can be reported via <https://www.fixmystreet.com/> and if they have any matters that are to be reported to other parties or are general repair or maintenance work for the council, these should not be held until the next committee meeting but should be reported to the office.
17. [Items for information purposes, relevant to this Committee only](#)

CLOSE