

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



Members of the Cemetery Management Committee: Councillor A Cooper (Chairman), Mrs T Bhasin, S Buck, B Collier, Mrs M Cooper, S Dhaliwal, S Hayes, Mrs J Hyde

You are hereby summoned to attend the Cemetery Management Committee meeting to be held at **Stotfold Cemetery, Mill Lane, Stotfold (meet in car park)** on **Wednesday 20th July 2022 at 7.00pm** for the purpose of transacting business detailed in the agenda.

K Elliott-Turner

Mrs KA Elliott-Turner
Town Clerk

15th July 2022

Members of the public:

Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public participation' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. [Apologies for absence](#)
2. [Disclosures of Members Interests and Dispensations](#)
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensationsMembers are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Public section \(max. 15 minutes\)](#)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
4. [Clerk's Report, correspondence received and matters arising for information](#)

Nothing to report, as at production of agenda.

5. [Flagpole](#)
To consider installing a flagpole at the Cemetery, suggested location in the area of the War Memorial. This could be used to regularly fly the union flag, or Stotfold Town Council flag (additional flags to be purchased for this pole), and on occasions such as Remembrance Sunday or Armed Forces Day, to fly those flags as appropriate. Report with costs attached for members.
6. [Cemetery maintenance – increasing biodiversity](#)
To consider a proposals report on landscaping/grass cutting maintenance within the cemetery, with a view to increasing biodiversity.
7. [Landscape & Grass Cutting Contract](#)
Further to the previous agenda item regarding maintenance and biodiversity, **to consider** the maintenance specification (relevant to this committee) for the Landscape & Grass Cutting Contract (period 2023 to 2026).
8. [Walkabout inspection of cemetery](#)
To carry out a walkabout inspection of the cemetery during the meeting and determine actions to be taken.
9. [Items for information purposes, relevant to this Committee only](#)

CLOSE at 8.00pm – next meeting starts at 8.15pm at Greenacre Centre