



STOTFOLD TOWN COUNCIL

Councillors:

You are hereby summoned to attend the Stotfold Town Council meeting to be held online on **Wednesday 7th October 2020 at 7.00pm** for the purpose of transacting the following business.

To join the meeting:

Meeting ID: 853 4928 0959

Passcode: 450242

If you wish to join by telephone, please contact the Town Clerk for further detail

Members of the public:

Members of the public are invited to observe the meeting and may participate at the 'public participation' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting; max 3 people with 3 minutes to speak each (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. [Apologies for absence](#)
2. [Disclosures of Members Interests on matters contained in this agenda](#)
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Public participation – questions, comments and responses](#)
Up to 3 members of the public will be given 3 minutes each to speak, after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification.
4. [Clerk's Report, correspondence received and matters arising for information](#)
[Correspondence](#)
 - Central Beds Council Sustainability Plan
 - Central Beds Council Safer Communities & Partnership Team – Multi Agency Information Form training
5. [Update from Grand Union Housing Youth Team \(Nicola King\)](#)
To receive an update from Nicola King on the youth team work during lockdown and the summer. She will also introduce their new team worker, Dan Gaze.

6. **Council minutes**
To note and sign as a correct record, the minutes of the meeting of the Council held on 2nd September 2020 and the Extra Council meeting held on 16th September 2020.
7. **Grant consideration**
Despite our usual advertising that applications for grants were open, and to be considered at a September Establishment Committee meeting, none have been received. This is likely to be down to the Coronavirus pandemic and that for the period between the first consideration of grants this financial year in April and the second in September, many organisations had temporarily shut down. Clubs and organisations are now starting to re-open, and therefore members are asked **to consider** extending the application period, and to consider any applications received at a suitable meeting in December.
8. **Financial Risk Assessment 2020/2021**
To consider the draft Financial Risk Assessment for 2020/2021 financial year for approval.
9. **Review of Effectiveness of Internal Audit 2020/2021**
To consider the draft Review of Effectiveness of Internal Audit 2020/2021 financial year for approval.
10. **Reports**
To receive and note, reports from Central Beds Council Ward Members, Member and Nominated Representatives on Outside Bodies and Town Plan Implementation Group.
 - a) Central Bedfordshire Council Ward Member
 - b) Member and Nominated Representatives on Outside Bodies
 - c) Town Plan Implementation Group (IG)
 - d) Other Member Representative reports
11. **Accounts**
 - a) **To approve** list of payments in the Expenditure Report for October 2020, and note income received during September 2020
 - b) **To review and note** the monthly committee budget report and bank balances as at end September 2020 (to be circulated)
12. **Recreation Grounds, Public Lands & Lighting Committee meeting 9th September 2020**
Members of the Recreation Grounds, Public Lands & Lighting Committee **to confirm** that the minutes are a correct record of the meeting. Members of council **to note** the minutes of the meeting
13. **Planning Committee – comments made under delegated powers**
To note comments made on planning applications received, under delegated powers as per Standing Orders, by the Clerk and Chairman of the Planning Committee, in the absence of a committee meeting.
14. **Questions from electors on items arising from the meeting**

15. Items for information purposes only

KA Elliott-Turner

**Mrs KA Elliott-Turner
Town Clerk**

2nd October 2020

To: All Stotfold Town Councillors, Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold