



## **STOTFOLD TOWN COUNCIL SKATEPARK CONTRACT THE SPECIFICATION**

1. This is the Performance Specification for the Services and the Works required under this Design and Build Contract.
2. The Contractor is to employ suitably skilled, qualified, and experienced persons to design and build a concrete faced Wheeled Sports Park (e.g., for use by BMX/skateboard/scooter) that will provide a mix of rideable features that are suited to a full range of users from beginners to advanced.
3. The Contractor shall consider the emerging best practice during their design process and reflect those requirements in the Tender design presented to the Town Council.
4. There will be a requirement for the Successful Tenderer to present the Tender design to the local community to obtain any comments from residents and in particular the expected users of the facilities. Following this exercise, the Contractor is to advise any added value changes that are considered appropriate to the Tender Design before the Town Council formally approves the Final Design for construction.
5. The Town Council has committed £100,000 from existing budgets for this project. The Tenderer will be required to source additional grant funding for the remaining expenditure.
6. Overall, the Town Council is looking for an innovative design that makes best possible use of the space and budget available. Elements included will offer multiple uses, ride-able features are to include for those accessible to beginners, facilitate progression, and offer interest to advanced riders. At each stage of the design, the requirements of the Equality Act 2010 should be considered and implemented if reasonably practical.
7. The final design and position of features are to be agreed as best possible position within the overall extent of site that is available for the Works. The area that is defined on Plan No. 1 is available for the new Wheeled Sports Park depending on available sums within the overall budget.
8. Contractors will be expected to include features in the design that delivers good value for money.
9. Contractors must include the provision of appropriate safety signage for users. The Town Council will provide and erect their standard Play Area Signage in addition.
10. The design must limit the opportunity for vandalism and have low maintenance to minimise any need for maintenance visits.

11. Measures to minimise both noise emission and the opportunity for instances of antisocial behaviour to occur must be clearly demonstrated in the emerging design. These measures may include proposals relating to the orientation/layout of ramps, the general design concept, surface material or any other factor.
12. The Contractor will be required to consider the lighting provision and design and provide all necessary works to ensure that there is a sufficient level of illumination across the new facilities such that they are safe to use after dark. However, any new lighting is to be designed to avoid light spill onto any nearby residential areas.
13. The Contractor will be required to install relevant CCTV for the site that can be accessed remotely.

### **Ancillary items**

14. Disposal of any waste from the site must be done by an appropriately licensed waste carrier. The Contractor is required to obtain and retain evidence of licences of any Waste Carrier used, along with copies of the Waste Transfer notes of any disposal off site. This documentation shall demonstrate full compliance with the requirements of the Waste Regulation Authority.
15. The Contractor will be responsible to make good any surfaces damaged in accessing the site and leave the area around the site as found. Any grass areas damaged are to be reinstated using topsoil and good quality cultivated turf. All levels of surrounding land must be flush with levels of edging kerbs and/or prevailing adjacent surface. All hard surfaces must be washed clean and ready for use by the public.
16. The design is expected to have taken into consideration the siting of existing drains and services and other environmental factors that might affect the design and construction processes.
17. The Contractor shall fully comply with all current Health and Safety Regulations as laid out in the Health and Safety at Work Act 1974.
18. The Site for the Wheeled Sports Park is Town Council owned and The Town and Country Planning (General Permitted Development) (England) Order 2015 applies. Contractors will be required to ensure their designs comply with Part 12 Development by Local Authorities. If they do not, it is the Contractors responsibility to obtain full planning permission including resolving any related planning matters, but any Local Planning Authority fees will be reimbursed by the Employer.
19. The completed installation must meet, as a minimum, all requirements under BSEN14974 Facilities for users of Roller Sports and BSEN1176/77 Playground Equipment, or any amending or replacing National Published Standards in force at the time of completion.
20. The Town Council's Principal Designer will arrange for an independent post-installation to be carried out by a Registered Playground Inspectors International (RPPI) Inspector who is qualified to conduct post-installation inspections. If defects are identified, then they must be immediately corrected, and the independent Inspection will be repeated until the Inspector is satisfied and provides an unqualified approval in writing.

21. It will also be a requirement of this Contract that the completed Wheeled Sports Park is signed off by the Governing Body for these facilities (Skateboard GB) prior to the issue of a Completion Certificate. Any costs relating to this would be met by the Contractor.
22. The Contractor will be responsible for any repair or maintenance of the Works for a period of one year from the date that the Certificate of Completion of the Works has been issued by the Employer.
23. The Town Council will assume responsibility for weekly visual checks from the date the facility is brought into use and will promptly notify the Contractor of any works required to ensure the continued safety of the facility during the Period of Maintenance. The Contractor will be required to carry out any necessary repairs within 7 days of any such notification by the Council.

23/02/2024