

## **DRAFT - REVIEW OF 1 YEAR ACTION PLAN**

### **Period April 2023 to March 2024**

- Determine future use of the vacated and leased sections of the Simpson Centre
- Continue promotion of hireable room space within the Greenacre Centre
- Continue promotion of hireable room space within the Memorial Hall
- Refurbishment project for the Memorial Hall to include updated kitchen, replacement front doors, induction loop system for main hall, new flooring to bar extension
- Complete phase 2 (provision of MUGA, play equipment and outdoor gym equipment), and phase 3 community social space – picnic benches and soft landscaping, for the wider community at Arlesey Road recreation ground
- Continue to work in partnership with other adjacent Town and Parish Councils to enhance green infrastructure – cycleways, public rights of way and open spaces, through the Etonbury Green Wheel project
- Complete review of Council owned play areas, produce a programme of refurbishment/replacement of older equipment with a view to enhancing play areas, where budget allows
- Complete refurbishment of MUGA at Riverside Playing Field, and agree project plan and timeline for rejuvenation of Riverside Playing Field site
- Extend car park at Riverside Playing Field
- Pursue investment opportunities for determined amount of council held funds
- Complete office staffing review to increase efficiency of office team
- Communication & engagement - ensure Town Council's website is kept fully up to date – agendas, minutes, news items, and Council's Facebook page is used to its maximum to promote the council, its activities, other key organisations in the locality
- Complete project to introduce hybrid meeting facilities to enable better public engagement and transparency
- Continue training of Councillors and staff on topics relevant to their tasks
- Continue with regular Councillor surgeries, in office, outside the Co-operative store and at local events such as Mill Weekends or Stotfold Fete
- Review services and activities on Committee Rolling Plans, taking into account Forward Plan in Corporate Strategic Plan
- Progress with work on the Stotfold & Astwick Neighbourhood Plan, encouraging community participation

- Successfully achieve the Quality Award in the Local Council Award Scheme, and work towards submission for the Quality Gold Award
- Continue to publicise Council activities and engage with community through its monthly article in the locally distributed Stotfold News magazine, the Town Council's website and Facebook page
- Continue to work in partnership with Central Beds Council, Bedfordshire Police, Teasel, Green Wheel, Citizens Advice
- Retain library facility through partnership with Central Bedfordshire Council
- With the assistance of Central Beds Council's Emergency Planning Officers, produce an Emergency Plan for Stotfold, identifying potential emergencies and supporting organisations
- Enhance town centre Christmas lights through fundraising opportunities
- Host community safety event and encourage Streetwatch, Speedwatch and other community safety schemes
- Host a training session on use of defibrillators – for councillors, staff and members of the public

Drafted for consideration by Council – May 2023