

1 YEAR ACTION PLAN FOR CONSIDERATION BY COUNCIL

Period April 2021 to March 2022

- Determine future use of the vacated and leased sections of the Simpson Centre
- Continue promotion of hireable room space within the Greenacre Centre to ensure maximum available income is achieved
- Continue promotion of hireable room space within the Memorial Hall to ensure maximum available income is achieved
- Refurbishment project for the Memorial Hall to include updated kitchen, replacement front doors, induction loop system for main hall, new flooring to bar extension
- Improve invoicing capability against our chargeable facilities and making efficient use of software available
- Complete phase 2 (provision of MUGA, play equipment and outdoor gym equipment), and phase 3 community social space – picnic benches and soft landscaping, for the wider community at Arlesey Road recreation ground
- Complete transfer of various pieces of land and play equipment – play area and green spaces on Prince Charles Avenue, Greenacre Park – play area, adjacent green parkland, and public open space around the development
- Continue to work in partnership with other adjacent Town and Parish Councils to enhance green infrastructure – cycleways, public rights of way and open spaces, through the Etonbury Green Wheel project
- Complete review of Council owned play areas, produce a programme of refurbishment/replacement of older equipment with a view to enhancing play areas, where budget allows
- Agree future of MUGA at Riverside Playing Field, and formulate a project plan and timeline
- Extend car park at Riverside Playing Field
- Complete refurbishment of ‘walled’ Beacon Garden of Rest at Stotfold Cemetery
- Complete provision of new ‘flat’ Garden of Rest in Beacon Section
- Pursue investment opportunities for determined amount of council held funds
- Review and update methods of office working to increase efficiency
- Ensure Town Council’s website is kept fully up to date – agendas, minutes, news items
- Continue training of Councillors and staff on topics relevant to their tasks
- Continue with regular Councillor surgeries, in office, outside the Co-operative store and at local events such as Mill Weekends or Stotfold Fete

- Review services and activities on Committee Rolling Plans, taking into account Forward Plan in Corporate Strategic Plan
- Successfully achieve the Quality Award in the Local Council Award Scheme, and work towards submission for the Quality Gold Award
- Continue to publicise Council activities and engage with community through its monthly article in the locally distributed Stotfold News magazine, the Town Council's website and Facebook page
- Continue to work in partnership with Central Beds Council, Bedfordshire Police, Teasel, Green Wheel, Citizens Advice
- Retain library facility through partnership with Central Bedfordshire Council
- With the assistance of Central Beds Council's Emergency Planning Officers, produce an Emergency Plan for Stotfold, identifying potential emergencies and supporting organisations
- Enhance town centre Christmas lights by fundraising in partnership with Baldock Rotary
- Host community safety event and encourage Streetwatch, Speedwatch and other community safety schemes
- Host a training session on use of defibrillators – for councillors, staff and members of the public

Approved by Council May 2021