

STAFF VACANCY

Key Holder – Greenacre Centre part-time – alternate weeks (Mon to Sun)

(closing date extended)

A vacancy has arisen for the post of keyholder for the Greenacre Centre. Hours of work will be alternate weeks Mon to Sun – daytime and evenings. Hours worked depend on bookings for the facility.

You will be required to unlock and lock up for hirers of the Greenacre Centre, ensuring security of the building is retained, to be on-call for emergencies and to provide holiday/sickness cover for colleagues in the Greenacre Centre and Memorial Hall.

Position to start as soon as possible after closing date

For a job description, please contact the Town Clerk on 01462 730064 or email enquiries@stotfoldtowncouncil.gov.uk

Please forward CVs marked 'Recruitment – Greenacre Centre' to Mrs Kate Elliott-Turner, Town Clerk, Stotfold Town Council, Greenacre Centre, Valerian Way, Stotfold, SG5 4HG or enquiries@stotfoldtowncouncil.gov.uk
by Thursday 18th April 2019
