

**Stotfold Town Plan Implementation Group (IG)**  
**2.00 pm, 18<sup>th</sup> September 2018**  
**Council Chamber Greenacre Centre**

**Present:**

Cllr Sheila Bundock; Cllr Anne Clarey (chair/notes); Cllr Colin Phelps;  
Cllr John Talbot.

**1. Apologies:** Wendy Craig, Glenn Rickwood

**2/3. Minutes of Previous Meeting / Matters Arising**

Minutes accepted and Matters Arising to be covered under Agenda Items

**4. Progress: Residents' Handbook**

- Proposed date for publication is after the Council Elections in May 2019
- Ideas have been shared with Caroline (Assistant Clerk) at the 'special' IG meeting on 15.08.18

Suggested that the way forward was:

- To decide whether to have a Residents' Handbook or a Welcome to Stotfold booklet
- size A5 or A4
- agree content, design a meticulous structure
- produce draft

AC will meet with Caroline to look at any progress made to date. To report back at next meeting

**5. Updates**

**Good Neighbour Group**

Events planned:

- Macmillan Coffee morning in St Mary's church 10.30 – 12.00 Fri 28/09/18, all invited, Mayor formally invited.
- Bingo with the cubs at Scout hut, 2.00-4.00 Sat 03/11/18
- Possible New Year event for volunteers to use money from Cheering Volunteering award, (if we decide this is an appropriate use of the money).
- Good Neighbour Celebration event 11.00-3.00 Fri 28/09/18, four volunteers representing SGNG, display highlighting CBE classes, Social events and Library Outreach. HI to give short presentation to groups about Outreach programme.

Other information:

- Two new volunteers signed up and started, both drivers, one more possible.
- Dr Radford and Barbara Moran formally invited to visit CBE class to see activity.
- Client recently died, WJC and AH attended funeral at St Mary's 13/09/18, family offering half of donations received to SGNG in recognition and thanks for our support.
- JT noted that clients taking part in the CBE classes are making excellent progress, getting stronger and achieving the next exercise level.
- All Good Neighbour Groups are having to face matters relating to an ageing population. Where we suspect safeguarding issues and adults who are vulnerable – particularly those without family support – we are able to initiate liaison with Social Services. An urgent review would need to have evidence backup.

**PPG (Patient Participation Group) JT**

- Patients at Larksfield are being encouraged to book in for the seasons flu injections
- At the first session (15.09.18) members of the PPG were fielding a patient satisfaction survey and offering copies of Larksfield News

**Green Wheel AC**

- Stakeholders meeting held on 07.09.18
- Masterplan has now been endorsed by the four councils (Arlesey, Fairfield, Stotfold and CBC)
- Bound copies of the Masterplan are now available in the Council Office and information on Green Wheels can be found on the CBC website with a link to the Etonbury GW

- Next steps include publishing of a guide to the routes available (Biggleswade leaflet on view) and organising the official launch of the walkers' routes. It was agreed that 24th March 2019 was a possible date

### **Education CP**

- Roecroft Lower School has a new headteacher
- St Marys Academy is now two form entry
- New residents moving into Fairfield are likely to be seeking places for 4-9 year olds in Stotfold
- Etonbury is between headteachers. Admissions being sought for Sept 2019. Pix Brook does not appear as a choice! Shortfall of places available?
- GR has highlighted the rise in cost for Yr12/13 students travelling by bus from Stotfold to Samuel Whitbread. Currently the fare is £162 per pupil per term rising in Spring 2019 to £267. Under the new Scheme the cost will be £801 per pupil annually (for GR £1602). CBC councillors have been approached.

### **6. Items for Information Purposes Only**

- Wanderbus has a new vehicle which provides services to local towns
- From 15<sup>th</sup> October IG understands that a new community transport will operate. This will be provided by BRCC working in partnership with CBC. Its aim is to 'connect communities' and it will be accessible for those with reduced mobility. Information likely at the Good Neighbour Celebration Event (28.09.18). Will update, **Action AC**
- STC will take delivery of presentation box of leaflets advertising local attractions. Get Smart will update on a seasonable basis at no cost or work for the office staff. Examples of the box can be seen in Stotfold Mill and on the reception desk at Priory House

### **7. Date of next meeting** Tuesday 13th November – 2pm Greenacre Centre