

**Stotfold Town Plan Implementation Group (IG)**  
**2.00 pm, 13<sup>th</sup> March 2018**  
**Council Chamber Greenacre Centre**

**Present:** Cllr Sheila Bundock; Cllr Anne Clarey (chair); Wendy Craig (notes); Cllr Colin Phelps;  
Cllr John Talbot;

**1. Apologies:** Glenn Rickwood, Julie Stockford

**2. Minutes of last meeting / Matters Arising from action points**

- The minutes of the last meeting were accepted.
- With regard to letter sent to Julie Ogle, Re: Health Hubs and issues of Stotfold residents getting to health appointments, has a response been received? AC to check with TC office. It was noted that there were even fewer bus services now.
- Youth Provision Mapping – a progress report has been received by the Town Council from Nicola King (Youth and Community Participation Officer, Aragon Housing) on the way she will investigate the need for youth provision in Stotfold. Costs will be met by TC.
- Old Brewery footpath - no comments received so far. Submissions will be checked by the Definitive Maps Officer. We are in a queue.

**3. Where are we now? Areas of Town Plan awaiting progress.**

- It was noted that the Monitoring sheets are updated as work progresses.
- The completed monitoring sheets are forwarded to BRCC. (Last full update August 2017)
- AC has asked Town Cllrs. to suggest any areas of the Town Plan that they would like to see furthered, but to date no suggestions have been received by the IG.
- AC briefly reviewed previous projects the IG had completed / progressed: Citizens Advice Bureau provision, Green Wheel, Business survey, Good Neighbour Group, Barriers, overgrown hedges & shrubbery, vehicles parked on footways and addition of Education to the original plan.
- The IG members were asked to consider the following: -

The provision of a display of leaflets advertising local attractions in the new TC offices foyer. (Note, Dunstable TC has a good display) - committee members to research ideas.

An update of the 2015 Residents Handbook, IG members to update individual sections.

A better way of making information / event advertisements available to residents, the folder in the library is not effective.

**Action: AC to discuss with KET**

**4. SGNG (Good Neighbour Group): WJC**

- The SGNG cubs games afternoon was very successful.
- Amanda Hunt, new Councillor for Fairfield Parish had approached SGNG to ask if they could offer support to Fairfield if they wished to start similar scheme. WC had lengthy discussions with her the result of which is that advertising of SGNG will be increased within Fairfield Parish and an article will be placed in Fairfield Matters. SGNG will continue to support Fairfield but suggested they might like to think about the future with regard to recruiting more volunteers from the Parish.
- The trustees had implemented a one pound (£1) voluntary donation towards costs of transport within Stotfold.
- Chair based exercise classes were due to start in April. 2 volunteers are fully trained, two more in progress. Basic First Aid training undertaken by all trainers. STC has offered a free let of the Memorial Hall back room for the first 6 weeks with a view to reviewing after that date.

### **PPG (Patient Participation Group) JT**

- No new information available as there have not been any recent meetings.

### **Green Wheel: AC**

- AC briefly reviewed progress since the inception of the Green Arc idea at an IG meeting in Feb 2013.
- The draft Master Plan and Action Plan was circulated to Stakeholders who were asked to comment by the GW meeting on 13<sup>th</sup> Feb.
- The completed document to be forwarded to CBC and then hopefully returned to Town and Parish councils for endorsement (May 2018?).
- AC expressed her satisfaction in the way all committees and interested parties had co-operated to bring the project to its current position.
- An explanatory information booklet is being planned for the future.
- Heritage orchards - The Eleemosynary Charity is considering adding to the planting of the number of trees at the Common Road allotments..

### **Education CP**

- The first Etonbury meeting was held on 9<sup>th</sup> Jan and the Action Plan is now in progress with an emphasis on data.
- BEST is now more engaged with Etonbury and the Action Plan since the results of the recent inspection.
- A new Nursery is planned for Etonbury
- There has been a change in the Admissions Policy for Samuel Whitbread and appeals are in progress.
- St Mary's has a new teacher starting in September, which will facilitate a change to single age classes.
- The current pupil numbers at St Mary's vary across the age ranges with Year 2 close to capacity.
- Despite no building works being started as yet, it is planned that the Pixbrook Academy will open in 18 months time.
- Fairfield parents are being encouraged to apply to Henlow schools for pupil places.

### **5. Items for information**

None

### **6. Date of next meeting** Tuesday 1<sup>st</sup> May 2018 at 2 pm. Action: AC