

Stotfold Town Plan Implementation Group (IG)
2 pm, 18th August 2015

Present: Cllr Sheila Bundock; Cllr Anne Clarey (chair & notes); Wendy Craig; Cllr Colin Phelps; Cllr John Talbot.

1. Apologies: Pam Manfield; Glenn Rickwood; Clare Whitty.

2. Matters Arising:

- 2.1 (2.2 Previous Minutes) All Town Council committees provided with appropriate sections from Town Plan to consider areas which the IG could research. Nothing specific suggested. Thanks to KET and the office team for the organisation of the paperwork.
- 2.2 (2.5) KET has contacted the Co-op regional management re issues discussed in 2011 (safety, frontage of store). No reply received to date. **Further action: KET**
- 2.3 (2.7) PM, WC, LS have completed a survey of the Land South identifying dead trees, inappropriate planting by residents. Report expected in due course.
- 2.4 (2.10) The flashing sign in Hitchin Road was turned off for a short period of time while the 20mph was installed. Highways make the decision where signs are installed. IG suggested need for adjustment. **Action: AC to follow up**
- 2.5 (7.4) It was noted that work on the School Safety Zone planned in Rook Tree Lane had not been started. Road closure notices indicated 'a window' in August.
- 2.6 Remainder of matters arising covered through agenda items.

3. Updates

Good Neighbour Group

- 3.1 30 volunteers now on the books..
- 3.2 BRCC are continuing to look at group insurance.
- 3.3 BRCC have requested to use the documents designed by SGNG as exemplar material for other groups.
- 3.4 Members of the Stotfold Group attended a recent Trading Standards Meeting at Central Beds and are interested in introducing a Nominated Neighbour Scheme. This is currently being discussed by the organising committee.
- 3.5 Updated 'Cold Calling' signs are available - £50 fitted / £38 fit it yourself.
- 3.6 SGNG intend to organise a meeting for clients to publicise issues relating to cold callers.

Green Wheel

- 3.7 PM had reported on the Green Wheel meeting held on Friday July 3rd 2015. The next Green Wheel meeting is on Friday September 11th, 2.00pm at the Simpson Centre.

Education for Children in Stotfold

- 3.8 Having discussed various ways of a questionnaire going out to all households, an inclusion in Stotfold News, together with the Town Council website and Facebook seemed ideal options.
- 3.9 Beginning of November chosen as a good time.
- 3.10 Questions, format discussed and approved.
- 3.11 Involve schools, Parentmail – but principally to have a collection point for questionnaires in schools, as well as Town Council offices. **Action: AC**
- 3.11 Database required to analyse results. **Action: AC to ask Larry Stoter**

4. Business / Job Opportunities in Stotfold

- 4.1 IG have decided to produce a directory of current employers in Stotfold and to ascertain how many employees are part time/full time and come from Stotfold.
- 4.2 Targets would include – Shops, Offices, Business Units, Schools, Garages, Public Houses.
- 4.3 Group to compile a list of appropriate businesses – ready to start a survey in 2016.
Action: SB, AC, WC, CP, JT

5. Items for information purposes only

- 5.1 Information received that the Sunday bus service (97) is to cease from the start of September. Current timetables did not provide evidence for this. AC, SB to investigate and to advise the Town Council of the situation. **Action: AC, SB**
- 5.2 Neighbourhood Plans – to seek further advice on the advantages for Stotfold producing a Neighbourhood Plan – if contrary to the advice given to the Town Council (27.02.2013 Sally Chapman). **Action: AC**

6. Date of next meeting: Tuesday 29th September at the Simpson Centre. **Action: AC**