

## STOTFOLD TOWN PLAN IMPLEMENTATION GROUP (IG)

2pm, 17<sup>th</sup> June 2014

**Present:** Cllr Sheila Bundock, Cllr Anne Clarey (Chair/notes); Cllr Colin Phelps; Clare Whitty

**1 / 2** Election of Chairman of IG (Terms of Reference states that the Town Enhancement committee will elect the Chairman) and election of Vice-Chairman deferred. Glenn Rickwood has resigned as Vice-Chairman but has expressed a wish to continue as a member of the group.

**3      **Apologies:**** Liz Anderson; Wendy Craig; Pam Manfield; Glenn Rickwood

### **4      **Matters arising from Action Points****

4.1 Minutes from meeting of 29<sup>th</sup> April 2014 presented to reflect a clarification to 5.4 (Stone Road).

4.2 Further evidence of problems with appointments at Larksfield to be highlighted for the next PPG meeting **ACTION AC/WC**

4.3 'What's on in Stotfold' being updated by Suzanne (Admin Assistant) with input from SB. Request published Stotfold News (June 2014 – Stotfold Town Council – page 18) for organisations to respond. List on TC website.

### **5.      **Groundwork Report****

5.1 AC reported on visit made to projects in the Luton area by herself and KET. Display available in Council Chamber.

5.2 Suggest that Groundwork are invited to make a presentation to Town Enhancement or Full Town Council (ref. Town Plan – Recreation and Community 11.9; page 20/summary; page 31) **ACTION AC**

5.3 Possible premises/funding might be available for the group.

### **6.      **Update. Good Neighbour Group (in absence of WC)****

6.1 AC reported that there had been 67 requests from December 2013.

6.2 Stotfold News – June 2014 – page 22. A request aimed at Mums, Dads, Younger families to seek help (two responses to date). Page 26 an update on general responses and page 38, inclusion in the useful telephone numbers.

6.3 A grant of £400 had been received from Stotfold Town Council and an application made to Waitrose 'Community Matters' funding scheme.

6.4 Space booked at the Festival Fete to advertise the group.

### **Update on Green Wheel**

6.5 CBC assessing work necessary around Etonbury Wood. Clare Wardell (Ancient Woodlands Liaison Officer) to be invited to attend a future meeting.

6.6 Request for volunteers to walk footpaths around Stotfold to gather information. Members arranged dates and time. At least one walk has been completed, others planned.

**7.      **Education for Children in Stotfold**** – addition to Town Plan

- 7.1 Consideration given to updates to questionnaire and ways to proceed.
- 7.2 Questionnaire to be emailed to all Town Councils seeking agreement to launch this at Festival Fete (no appropriate meetings prior to the Fete) **ACTION AC**
- 7.3 Local schools to be invited to encourage parents to fill in a questionnaire at the start of the new term.
- 8. Items for information purposes only – none recorded.**
- 9. Date of next meeting:** Tuesday 8<sup>th</sup> July, 2pm, Simpson Centre