



Order of meetings for 14<sup>th</sup> February 2018  
**7.00pm** Planning  
**7.30pm** Rec. Grounds, Public Lands & Lighting

## STOTFOLD TOWN COUNCIL

Dear Councillor,

**You are hereby summoned to attend a meeting of the Recreation Grounds, Public Lands & Lighting Committee, on Wednesday 14<sup>th</sup> February 2018, at 7.30pm, in the Council Chamber, Greenacre Centre, Stotfold**

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### AGENDA

- 1. To receive apologies for absence**
- 2. To receive disclosures of Members interests on matters contained in this agenda**  
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. Public participation – questions, comments and responses**  
Up to 3 members of the public are given 3 minutes each to speak on any item relating to this Committee.
- 4. Clerk's Report, Correspondence Received and Matters Arising for information**  
See Agenda Report.
- 5. Pix Brook Play Area**  
Following complaints from residents, to consider the quality of the grassed area within the Pix Brook Play Area. There are reports that the soil has eroded in places, leaving poor quality surface, and some exposed flint. Members are asked to make a site visit prior to the meeting and report their findings.
- 6. Request to use The Green for parking – Friends of St Mary's Church**  
To consider a request from the Friends of St Mary's Church to use The Green for parking for its annual Car Boot Sale on 14<sup>th</sup> July 2018 (was 7<sup>th</sup> but has been moved to avoid clash with Church Summer Fete). Proceeds of the event will be used towards continuing restoration work on St Mary's Church.
- 7. Use of The Green – fair visit 2018**  
To consider a request from James Dean Funfair to use The Green for two visits
  - i) April - arrive Sunday 22<sup>nd</sup>, open Thursday 26<sup>th</sup>, Friday 27<sup>th</sup>, Saturday 28<sup>th</sup> and leave on Sunday 29<sup>th</sup>.
  - ii) September – arrive Sunday 2<sup>nd</sup>, open Thursday 6<sup>th</sup>, Friday 7<sup>th</sup>, Saturday 8<sup>th</sup>, leave on Sunday 9<sup>th</sup>.
- 8. Use of The Green – circus visit 2018**  
To consider a request from Circus Tyana to use The Green for their annual visit – 3<sup>rd</sup> to 10<sup>th</sup> June. No details on opening/closing days as yet.
- 9. Use of Millennium Green, The Green & footbridge**  
To consider a request from Stotfold Mill Preservation Trust to use Millennium Green for parking for their annual Stotfold Mill Steam Fair & Country Show on Saturday 12<sup>th</sup> and Sunday 13<sup>th</sup> May. Car parking will be free of charge and will be marshalled. They would also like permission to use The Green as overflow parking, should the need arise. A request has been made for permission to use the temporary footbridge across the river from the car park in Millennium Green to Bury Meadow where the event is taking place. Full risk assessments will be provided to the Clerk.

**10. Executive action - ROSPA inspection training & exam – Handyman Contractor**

To approve executive action taken by the Clerk, in consultation with the Chairman, to book the Handyman on a ROSPA 2-day training course to inspect play equipment - Routine Visual Inspections RPII Level 1 & Operational Inspections RPII Level 2, £526.34, 20<sup>th</sup> & 21<sup>st</sup> February 2018. Funds from Open Spaces – Maintenance & Repairs budget. The Handyman’s previous play inspection training certificate has now expired.

**11. Lighting columns – Mill Lane**

At the last meeting, Members were asked by Stotfold Mill to consider sharing the cost of extending the number of street lamps further along Mill Lane. A quote has been obtained, and Members are asked to consider firstly whether they feel there is a need to extend the lighting along Mill Lane, and secondly, to consider the quote provided by our Street Lighting Contractor. To install x2 lighting columns, excavate trenches, supply cabling, ducting and liaise with UK Power Networks to connect electricity supply £5,540 plus vat.

**12. Etonbury Green Wheel – Action Plan**

A copy of the Etonbury Green Wheel Action Plan has previously been circulated to Members, and highlights short, medium and long-term actions/projects, and which stakeholder has been identified as requiring to meet those actions. Committee is asked to assess whether correct stakeholders against identified actions are correct.

**13. General Work**

Members to advise on general work to be carried out relating to this Committee.

**14. Items for information purposes, relevant to this Committee only**

*KA Elliott-Turner*

**Mrs K Elliott-Turner  
Town Clerk**

8<sup>th</sup> February 2018

To: Councillors Mrs S Bundock, Mrs A Clarey, B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, S Jackson, C Phelps, J Talbot. Other Councillors for information only

# AGENDA REPORTS

## RECREATION GROUNDS, PUBLIC LANDS & LIGHTING COMMITTEE

<b>AGENDA ITEM 4</b>	<b>Meeting date: 14<sup>th</sup> February 2018</b>
<b>Clerk's Report, Correspondence Received &amp; Matters Arising for Information</b>	
<p><b><u>Matters Arising</u></b></p> <p>Minute 147/17 – a response has been received from Central Beds Council's Principal Highways Officer, Steve Lakin following our request for the new road hump in Norton Road to be formally designated as a pedestrian crossing place. They advise that "the raised table crossing of Norton Road serves both as a pedestrian and cycle crossing and speed reduction feature. At present there are insufficient crossing movements to justify a controlled crossing arrangement at this location, either in the form of a zebra or toucan crossing. The guidance we refer to when assessing crossings is LTN 1/95, available at <a href="http://www.gov.uk/government/publications/the-assessment-of-pedestrian-crossings-ltn-195">www.gov.uk/government/publications/the-assessment-of-pedestrian-crossings-ltn-195</a>. The raised table courtesy crossing of Norton Road is one of a number that have been installed across the authority. These crossings have been observed to work successfully. By keeping vehicle approach speeds low, drivers will frequently stop to allow pedestrians to cross, even though this is not obligatory. As with all crossings including zebras, pelicans, toucans, etc, we encourage pedestrians never to assume that a vehicle will stop and to make eye contact with drivers before stepping out into the carriageway".</p> <p>Minute 148/17 – The Clerk continues to ask residents to provide evidence of <u>current</u> and <u>persistent</u> problem areas where people are parking on verges and footways, causing a danger to pedestrians – in order to apply for the Central Beds Council's Prohibition of Waiting &amp; Loading on Verges &amp; Footways Order 2014. Despite asking for evidence to be emailed in or posted to us, we continue to have complaints about areas via our Facebook page – with no suitable evidence being provided. It is acknowledged that some residents do not like taking photographs of 'offending' vehicles and showing persistent incidences can also be difficult. The Clerk will speak with relevant Highways officers to ascertain if there are other ways we can pursue the implementation of this Order, without having to provide such amounts of evidence.</p> <p>Minute 149/17 – Following a request for the Central Beds Council Highways and Flood Risk Management teams to advise what their plans are for a replacement bridge on Brook Street, if decided that one is required, and a request that we are involved in the planning and decision stages, the following response has been received from Iain Finnigan, Senior Engineer, Flood Risk Management team "The study is about to enter its modelling stage followed by consideration of possible options in April i.e. bridge replacement. The draft report is expected to be available in June for consultation purposes with all stakeholders. On the assumption that a bridge replacement recommendation will be in the final study report, any design in terms of appearance and alignment would be later in 2018 and lead by our Highways team. The best thoughts I have at present is that we need to contact you when we have some tangible options available to us that will allow us to provide further consultation. One of the complications amongst several is that a second service conduit has been identified at the Brook Street Bridge in the base slab, which will influence what can be considered, along with the surface mounted conduit along the bridge deck. We will advise you once we have the main report outputs available to us, which will allow informed consultation, which I anticipate to be in a May/June window".</p>	
<b>Decision required: N/A</b>	
<b>Expenditure required: N/A</b>	