



## STOTFOLD TOWN COUNCIL

Dear Councillor, you are hereby summoned to attend:

**A MEETING OF THE TOWN COUNCIL, ON WEDNESDAY 5<sup>TH</sup> SEPTEMBER 2018, AT  
7.00PM, IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD**

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### **AGENDA**

- 1. Mayor's announcements and civic attendance**  
To be presented.
- 2. Disclosure of Members Interests on matters contained in this agenda**  
To receive from Members any disclosures of personal or prejudicial interests on matters contained in the agenda. Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. To receive apologies for absence from Town Council Members.**
- 4. To receive an update from Alys Bishop, Sustainable Drainage Engineer & Flood Risk Team Leader, Central Beds Council, on the situation regarding Pix Brook and the proposed work to alleviate future flooding'**
- 5. Oral questions from Electors**  
Up to 3 members of the public will be given 3 minutes each to speak, after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification to the Clerk.
- 6. Council minutes**  
To note and sign as a correct record, the minutes of the Council meeting held on Wednesday 4<sup>th</sup> July 2018.
- 7. Annual Town Meeting minutes**  
To note the minutes of the Annual Town Meeting held on 8<sup>th</sup> March 2018.
- 8. Clerk's Report and Matters Arising for Information**  
See Agenda Report.
- 9. Correspondence received for information**
  - Bedfordshire Bugle September edition, plus BATPC training schedule
  - BATPC Notice of Annual General Meeting, 18<sup>th</sup> October, 7.30pm (refreshments from 7pm), Cople Village Hall. Guest speaker: Martin Tugwell, England's Economic Heartland regarding transport and communications links in the EEH area. Up to three representatives of this Council may attend and vote.

**10. Committee recommendation – rescind previous resolution**

Minute 26/18 Cemetery Management Committee – recommendation that the following minutes are rescinded:

5/17 – which resolved to construct a new garden of rest in the area between the burning area and the telecommunications mast

18/18 – which asked for quotes to be obtained to put in the interim garden of rest between the mast and the current garden of rest until the matter of the two other areas is resolved

**11. To receive a report from a Central Bedfordshire Councillor on matters pertaining to Stotfold**

**12. To receive a report from Member and Nominated Representatives on outside bodies**

**13. To receive a report, copies of minutes and recommendations from the Town Plan Implementation Group**

**14. Arlesey Road project & relocation of Football Club**

To receive an update on progress.

**15. Telecommunications mast application**

To formally make comment on a proposal from Clarke Telecom to re-site the telecommunications mast from Roker Park to the Hitchin Road/Arlesey Road junction (outside Country Properties), prior to their application submission. To also receive an update on correspondence forwarded to Clarke Telecom querying the proposal reasoning.

**16. Youth work update**

To receive an update from Nicola King, Youth and Community Participation Officer, Aragon Housing Association on youth work over the summer. Note, she will be attending the October Council meeting to give a presentation with full detail on their work.

**16. ATM provision in Stotfold**

Following a request at the July meeting, Members will be asked to consider the poor provision of ATMs in Stotfold (lead B Saunders).

**17. Annual Governance & Accountability Return 2017/2018**

To receive and note the External Auditor's Certificate (Mazars) and completed Annual Return for year end 31<sup>st</sup> March 2017. The External Auditors advice is as per attached report. The Certificate and completed Annual Return have been published as required on the Council's website and notice board.

**18. Monthly accounts**

- i) To approve the list of payments in the Expenditure Report for July and August 2018 and note income received during July and August 2018 in the Income Report
- ii) To review and note the Committee Budget Report for month end August, together with the bank balances as at end August 2018

**19. Committee minutes**

Planning Committee

- Members of the Planning Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 18<sup>th</sup> July 2018.
- Members of the Council will then be asked to note the minutes of the Planning Committee meeting held on Wednesday 18<sup>th</sup> July 2018. There were no recommendations to Council.

#### Recreation Grounds, Public Lands & Lighting Committee

- Members of the Recreation Grounds, Public Lands & Lighting Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 18<sup>th</sup> July 2018.
- Members of the Council will then be asked to note the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on Wednesday 18<sup>th</sup> July 2018.

#### Cemetery Management Committee

- Members of the Cemetery Management Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 8<sup>th</sup> August 2018.
- Members of the Council will then be asked to note the minutes of the Cemetery Management Committee meeting held on Wednesday 8<sup>th</sup> August 2018 (recommendation dealt with earlier in this agenda)

#### Buildings Management Committee

- Members of the Buildings Management Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 8<sup>th</sup> August 2018.
- Members of the Council will then be asked to note the minutes of the Buildings Management Committee meeting held on Wednesday 8<sup>th</sup> August 2018.

**20. Questions from Electors on items arising from this evening's meeting**

**21. Items for information purposes only**

*KA Elliott-Turner*

**Mrs KA Elliott-Turner  
Town Clerk**

31<sup>st</sup> August 2018

To: All Stotfold Town Councillors, Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold

# COUNCIL AGENDA REPORTS

<b>AGENDA ITEM 8</b>	<b>Meeting date: 5<sup>th</sup> September 2018</b>
<b>Clerk's Report &amp; Matters Arising for Information</b>	
<p><b>Clerk's Report</b>            We sadly report the resignation of two staff members – Lyn Jones, Keyholder for Greenacre Centre and Liz Litchfield, Administration Assistant (morning). Both staff members will finish in their roles at the end of September.</p>	
<b>Decision required:</b> n/a	
<b>Expenditure required:</b> n/a	

<b>AGENDA ITEM 15</b>	<b>Meeting date: 5<sup>th</sup> September 2018</b>
<b>Youth work update</b>	
<p>Report from Nicola King:</p> <p>Over the last six months there has been the following activity to map existing provision and establish work with young people.</p> <ul style="list-style-type: none"> <li>• A look at what uniform groups exist in the area for young people to access</li> <li>• Detached youth work to familiarise youth workers with Stotfold – hang out areas and green spaces.</li> <li>• Community Mentoring opportunities</li> <li>• Scheduled summer programme activities</li> <li>• Contact with Etonbury School to look at mentor work with students</li> </ul> <p>Outcomes from July – Dec 2018.</p> <ul style="list-style-type: none"> <li>• Zest 2018 summer programme for children and young people is hosting three activities sessions in the town and one a riverside.</li> <li>• Detached youth work to target reports of anti social behaviour will take place each week (reporting in to council on this)</li> <li>• Mentoring programme to be set up in Etonbury School from Sept – there is an extensive list of students in need of support.               <ul style="list-style-type: none"> <li>➢ Invoices for the above work from both youth workers Graeme and Esme will be send to Stotfold Town Council via Nicola King to sign off.</li> <li>➢ Updates from youth workers will be sent weekly when work has taken place.</li> </ul> </li> </ul> <p>A full report will be presented to Stotfold Council after this summer period with recommendations for further youth work provision.</p>	
<b>Decision required:</b> n/a	
<b>Expenditure required:</b> n/a	