



STOTFOLD TOWN COUNCIL

Dear Councillor, you are hereby summoned to attend:

**A MEETING OF THE TOWN COUNCIL, ON WEDNESDAY 6TH MARCH 2019, AT 7.00PM, IN
THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD**

AGENDA

- 1. Mayor's announcements and civic attendance**
See Agenda Report.
- 2. Disclosure of Members Interests on matters contained in this agenda**
To receive from Members any disclosures of personal or prejudicial interests on matters contained in the agenda. Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. To receive apologies for absence from Town Council Members.**
- 4. Oral questions from Electors**
Up to 3 members of the public will be given 3 minutes each to speak, after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification to the Clerk.
- 5. Council minutes**
To note and sign as a correct record, the minutes of the Council meeting held on 6th February 2019.
- 6. Clerk's Report and Matters Arising for Information**
Dates reminder:
7th March Annual Town Meeting, 7.30pm, Greenacre Centre
11th March Commonwealth Day flag raising ceremony, 10am, Greenacre Centre
- 7. Correspondence received for information**
Nothing to report as at production of agenda.
- 8. Review Financial Regulations**
To consider and adopt the draft Financial Regulations following a review carried out by the Clerk/RFO.
- 9. Review Asset Register**
To consider and approve draft Asset Register, following a review carried out by the Clerk/RFO on the basis of the external auditor's suggested procedure.
- 10. Review insurance cover**
To consider the review of the Council's insurance cover, plus the Clerk's recommended items for further review.

11. Budgets remaining year end

As spending Committees already have delegated authority to spend within their budgets, to confirm that those Committees also have delegated authority to determine use of remaining revenue budget available at year end, i.e. to vire to earmarked reserves for specific purposes, or to roll into General Reserves as unspent revenue.

12. Committee responsibility – Football Club building and tenancy, Arlesey Road

To determine which Committee is to have responsibility and any relevant budget for the Football Club building and tenancy at Arlesey Road, plus the approx. 20 acres of recreation ground – consider whether one Committee with responsibility for entire site or split between two Committees.

13. Football Club lease – request for additional use

- i) To consider a request from Stotfold Football Club, as the Town Council’s tenant at Roker Park, to allow StrEAT Feast (market on the green uk) to hold afternoon/evening street market events within Roker Park on the third Friday of each month, April to September inclusive.
- ii) To receive a further request from Stotfold Football Club, to be forwarded on to appropriate Committee as per previous agenda item, for the StrEAT Feast street market events to be relocated to the Arlesey Road site once the football club facility is complete, and subject to successful events at Roker Park. Stotfold Football Club confirm that it is their intention to hold this event within the new stadium site, should StrREAT Feast be successful after relocation of the club.

14. Just Ask – Healthwatch Bus

Last year, Council asked for the Just Ask bus to visit Stotfold, unfortunately it was fully booked. They have availability for this year from April to September (except May and late August). They can visit on a weekday or weekend, and they cover health and social care, carers in beds, housing advice, mental health, diabetic advice, etc. The bus is 21ft x 6.5ft (canopy attached to bus doubles width of bus), tables are also put outside of canopy and so requires a large area. Members are asked to consider where the bus might be located on a visit, sole visit or part of an event? Also, suggest dates.

15. To receive a report from a Central Bedfordshire Councillor on matters pertaining to Stotfold

16. To receive a report from Member and Nominated Representatives on outside bodies

17. To receive a report, copies of minutes and recommendations from the Town Plan Implementation Group

18. To receive an update on progress of the Arlesey Road project & relocation of Football Club

19. Monthly accounts

- i) To approve the list of payments in the Expenditure Report for March 2019 and note income received during February 2019 in the Income Report
- ii) To review and note the Committee Budget Report for month end February, together with bank balances as at end February 2019

20. Committee minutes

Planning Committee
13th February 2018

- Members of the Planning Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 13th February 2019
- Members of the Council will then be asked to note the minutes of the Planning Committee meeting held on Wednesday 13th February 2019. There were no recommendations to Council

27th February 2018

- Members of the Planning Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 27th February 2019
- Members of the Council will then be asked to note the minutes of the Planning Committee meeting held on Wednesday 27th February 2019. There were no recommendations to Council

Recreation Grounds, Public Lands & Lighting Committee

- Members of the Recreation Grounds, Public Lands & Lighting Committee will be asked to confirm that the minutes are a correct record of the meeting held on 13th February 2019
- Members of the Council will then be asked to note the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on Wednesday 13th February 2019. There were no recommendations to Council

Cemetery Management Committee

- Members of the Cemetery Management Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 27th March 2019
- Members of the Council will then be asked to note the minutes of the Buildings Management Committee meeting held on Wednesday 27th March 2019. There were no recommendations to Council

21. Questions from Electors on items arising from this evening's meeting

22. Items for information purposes only

KA Elliott-Turner

**Mrs KA Elliott-Turner
Town Clerk**

1st March 2019

To: All Stotfold Town Councillors, Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold

COUNCIL AGENDA REPORTS

AGENDA ITEM 2	Meeting date: 6th March 2019
Mayor's announcements & civic attendance	
Attendances 8 th February – Mayor of Leighton- Linslade Quiz Night – Declined 8 th February – NHDC Civic Dinner and Award Ceremony – Attended 9 th February – Houghton Regis Valentines Bingo - Declined 17 th February – Stotfold Civic Service St Marys Church – Attended 22 nd February – Stotfold Girlguiding World Thinking Day - Attended 24 th February – Leighton-Linslade Civic Service – Attended	
Future events 5 th March – Houghton Regis Pancake Race – Declined 10 th March – Chairman's Civic Service Woburn – Accepted 17 th March – Biggleswade Town Mayor Civic Service -TBC 20 th March – Houghton Regis Charity Dinner at Go Houghton – Declined 24 th March – Dunstable Town Council Civic Service- TBC 30 th March – Mayor of Leighton-Linslade Spring Fayre - Declined	
Decision required: attendance where Mayor unable to attend, or Councillors are invited	
Expenditure required: n/a	