



Order of meetings for 30th January 2019
7.00pm Planning
7.05pm Town Enhancement
8.15pm Establishment

STOTFOLD TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the Establishment Committee, on Wednesday 30th January 2019, at 8.15pm, Council Chamber, Greenacre Centre, Stotfold

AGENDA

1. **Apologies for absence**
2. **Disclosures of Members Interests on matters contained in this agenda**
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. **Public participation – questions, comments and responses**
Up to 3 members of the public are given 3 minutes each to speak on any item relating to this Committee.
4. **Standing Orders review**
As per Standing Order 32.2 'a motion to add or vary or revoke one or more of the Council's Standing Orders, not mandatory by law, shall be proposed and seconded, and a recommendation made by the Establishment Committee on amendments shall be put to the next full Council meeting'.

Members are therefore asked to consider the draft Standing Orders, following a review carried out by the Clerk, in accordance with recent legislation changes.
5. **Draft policies**
To consider the following draft policies for recommendation to Council:
 - Press Policy
 - Social Media Policy for Councillors
 - Credit Control & Bad Debt Policy
6. **Exclusion of press and public**
The Chairman will propose under Section 60 of LGA 1972 that:

The press and public are temporarily excluded whilst matters pertaining to confidential issues are discussed and that they be instructed to withdraw from the meeting for the following agenda item

(As per this Committee's Terms of Reference forming part of Standing Orders, discussions under the following agenda item and any resolution is to be kept confidential within Committee Members until the Annual Town Meeting)

7. Citizens Awards

To consider nominations for Citizens Awards (copies of nomination letters provided for Establishment Committee Members only). Nominees must be someone who has made a valuable contribution to the life of the community. You can't nominate yourself, and Councillors may only be nominated by non-Councillors, for things they have done outside of Council work. A list of previous years' Citizens Award recipients is attached for information.

Members of the public and non-Committee Members will be permitted to return to the meeting at the conclusion of this item.

8. Items for information purposes, relevant to this Committee only

KA Elliott-Turner

**Mrs KA Elliott-Turner
Town Clerk**

25th January 2019

Members of the Establishment Committee: Cllrs Cooper (Chairman), Collier, Mrs Clarey, Mrs Cooper, Hayes, Mrs Hyde and Saunders. Other Councillors for information only