



Order of meetings for 20th March 2019
7.00pm Buildings
7.30pm Establishment

STOTFOLD TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the Establishment Committee, on Wednesday 20th March 2019, at 7.30pm, Council Chamber, Greenacre Centre, Stotfold

AGENDA

- 1. Apologies for absence**
- 2. Disclosures of Members Interests on matters contained in this agenda**
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. Public participation – questions, comments and responses**
Up to 3 members of the public are given 3 minutes each to speak on any item relating to this Committee.
- 4. Clerk's Report, correspondence received and matters arising for information**
Nothing to report as at production of agenda.
- 5. Executive action – staff training**
To approve executive action taken by the Clerk in booking a place on the SLCC's Appraisal Techniques – Let's Talk webinar taking place on Monday 25th March 2019.
- 6. Budget & Reserves review**
To receive a budget update and reserves status and take any necessary action before end of the financial year.
- 7. Items for information purposes, relevant to this Committee only**

KA Elliott-Turner

**Mrs KA Elliott-Turner
Town Clerk**

15th March 2019

Members of the Establishment Committee: Cllrs Cooper (Chairman), Collier, Mrs Clarey, Mrs Cooper, Hayes, Mrs Hyde and Saunders. Other Councillors for information only