



STOTFOLD TOWN COUNCIL

Dear Councillor, you are hereby summoned to attend:

**A MEETING OF THE TOWN COUNCIL, ON WEDNESDAY 2ND JANUARY 2019, AT 7.00PM,
IN THE COUNCIL CHAMBER, GREENACRE CENTRE, STOTFOLD**

AGENDA

- 1. Mayor's announcements and civic attendance**
See Agenda Report.
- 2. Disclosure of Members Interests on matters contained in this agenda**
To receive from Members any disclosures of personal or prejudicial interests on matters contained in the agenda. Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. To receive apologies for absence from Town Council Members.**
- 4. Oral questions from Electors**
Up to 3 members of the public will be given 3 minutes each to speak, after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification to the Clerk.
- 5. Council minutes**
To note and sign as a correct record, the minutes of the Council meeting held on 5th December 2018.
- 6. Clerk's Report and Matters Arising for Information**
Note – no applications have been received for co-option (deadline 17th December), we may therefore leave the vacancy open until the May 2019 elections.
- 7. Correspondence received for information**
- thank you letter from St Mary's Church for the Christmas Tree Festival entry – attached for Members
- 8. Pix Brook Flood Report update**
To note the previously circulated update from Alys Bishop, Principal Drainage Engineer & Flood Risk Team Leader, Central Beds Council.
- 9. WW1 Silent Silhouette**
Following a successful and moving ceremony at the Beacon on Remembrance Sunday 2018 to commemorate the end of the First World War, Members are asked to consider a permanent location for the Silent Silhouette used in the ceremony.
- 10. To receive a report from a Central Bedfordshire Councillor on matters pertaining to Stotfold**
- 11. To receive a report from Member and Nominated Representatives on outside bodies**

12. To receive a report, copies of minutes and recommendations from the Town Plan Implementation Group
13. To receive an update on work by the Youth Team
14. To receive an update on progress of the Arlesey Road project & relocation of Football Club
15. **Half-year 2018/2019 Annual Audit Report**

To note the Internal Auditor's report on the internal audit carried out on half-year accounts (1st April to 19th October 2018) for financial year 2018/2019. As recommended, a revised set of Standing Orders, based on the NALC Model, will be presented to the next meeting for adoption. The Asset Register is being reviewed, as per the External Auditor's recommendations from the last Annual Return.
16. **Monthly accounts**
 - i) To approve the list of payments in the Expenditure Report for January 2019 and note income received during December 2018 in the Income Report
 - ii) To review and note the Committee Budget Report for month end December, together with budget variances report and bank balances as at end December 2018
17. **Committee minutes**

Planning Committee

 - Members of the Planning Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 12th December 2018.
 - Members of the Council will then be asked to note the minutes of the Planning Committee meeting held on Wednesday 12th December 2018. There were no recommendations to Council.

Recreation Grounds, Public Lands & Lighting Committee

 - Members of the Recreation Grounds, Public Lands & Lighting Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 12th December 2018.
 - Members of the Council will then be asked to note the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on Wednesday 12th December 2018.

Establishment Committee

 - Members of the Establishment Committee will be asked to confirm that the minutes are a correct record of the meeting held on Wednesday 19th December 2018 (to be presented)
 - Members of the Council will then be asked to note the minutes of the Establishment Committee meeting held on Wednesday 19th December 2018 (**Committee recommendation regarding Precept request is to follow**)
18. **Questions from Electors on items arising from this evening's meeting**
19. **Items for information purposes only**

KA Elliott-Turner

**Mrs KA Elliott-Turner
Town Clerk**

18th December 2018

To: All Stotfold Town Councillors, Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold

COUNCIL AGENDA REPORTS

AGENDA ITEM 1	Meeting date: 2nd January 2019
Mayor's announcements & civic attendance	
<p>Attendances</p> <p>12th December Roecroft Lower School Christmas production – Mayor attended</p> <p>16th Salvation Army Christmas concert – Mayor attended</p> <p>20th Bedfordshire Fire & Rescue Service Christingle Christmas Celebration, Woburn – Deputy Mayor attending</p> <p>Future events</p> <p>25th Houghton Regis Town Mayor's Charity Quiz Night - TBC</p>	
Decision required: attendance where Mayor unable to attend, or Councillors are invited	
Expenditure required: n/a	