



STOTFOLD TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the Recreation Grounds, Public Lands & Lighting Committee, on Wednesday 12th December 2018, at 7.15pm, in the Council Chamber, Greenacre Centre, Stotfold

AGENDA

1. **To receive apologies for absence**
2. **To receive disclosures of Members interests on matters contained in this agenda**
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. **Public participation – questions, comments and responses**
Up to 3 members of the public are given 3 minutes each to speak on any item relating to this Committee.
4. **Clerk's Report, Correspondence Received and Matters Arising for information**
See Agenda Report.
5. **Request to access Hitchin Road Recreation Ground**
To consider a request from a construction company who will be working on a property in Coppice Mead in spring 2019. They have requested access to the rear of the property via the recreation ground to drive small tipper van with bulk materials like sand, bricks, turf, fencing, etc.
6. **LTP Integrated Programme 2019/2020 (Rural Match Funding)**
To consider an invitation from Central Beds Council to submit two small-scale highways improvement proposals for their consideration. Town and Parish Councils will be required to match fund a scheme's construction costs (although any appropriate and available S106 monies will count as a local contribution). Parish Councils are not required to contribute towards costs for designing locally-promoted schemes, as in previous years. See supporting papers with information on the scheme.
6. **MUGA provision at Arlesey Road**
As previously discussed, Section 106 monies to the sum of £196,000 are available from the Taylors Road development for MUGA provision and is to be provided at the Arlesey Road site. Members are asked to consider the type of facility, i.e. sports (with a synthetic turf) or community (with a macadam surface painting as you require).

7. Charges for Arlesey Road

To consider charges for using space at Arlesey Road – consider whether to charge for pitch/space use during football club facility construction period. To consider charges for pitch/space use after construction period, with particular regard to the drained pitch area and associated maintenance costs to the Town Council.

8. Allotments budget

The Clerk recommends setting up a new budget line ‘Allotments – RBS software’ for next financial year for clarity. This will require an amendment to the Committee’s budget, with the addition of £170 to this new budget line.

9. Section 106 – public artwork – The Mill

To consider a request from Stotfold Mill Preservation Trust for this Council’s support in applying for Section 106 funds to provide some form of artwork to highlight the location of Stotfold Mill. See Agenda Report for more information.

10. General Work

Members to advise on general work to be carried out relating to this Committee.

11. Items for information purposes, relevant to this Committee only

C Jenkins

**Ms Caroline Jenkins
Assistant Clerk**

7th December 2018

To: Councillors Mrs S Bundock, Mrs A Clarey, B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, C Phelps, J Talbot. Other Councillors for information only

AGENDA REPORTS

RECREATION GROUNDS, PUBLIC LANDS & LIGHTING

AGENDA ITEM 4	Meeting date: 12th December 2018
Clerk's Report, Correspondence Received & Matters Arising for Information	
<p>Matters Arising</p> <p>Minute 92/18 – the Clerk has met with the Project Manager and builder working on behalf of Stotfold Junior Football Club, in regard to the refurbishment of the Hitchin Road Recreation Ground Changing Rooms. They anticipate starting work after Christmas, with a 4 to 5 week build time. Discussions were held regarding access to the site, and a gate key will be issued for the build period. They require the changing rooms themselves to be no-access to others during the build period, and the other football team using the pitch will be advised as such. There will be a period of time when the water and electricity will need to be turned off, the Clerk will liaise with the Handyman as this may impact on his use of the tractor shed workshop.</p> <p>Minute 116/18 – the public art interview panel (Councillors Collier, Phelps, Mrs Clarey, the Town Clerk and Julia Scott – Public Art & Landscape Officer, Central Beds Council) has now met and considered presentations from four artists and their submissions for public art in two sites within the Greenacre Park area (rear of Greenacre Centre). The chosen artist is Tim Ward, who is proposing two forum areas in the design of a human sundial and season calendar, with granite seating incorporating inset mosaic art. He will carry out engagement exercises in the first half of next year and hopes to be able to undertake a workshop during June's Festival Week, to construct the mosaic artwork insets.</p>	
Decision required: n/a	
Expenditure required: n/a	

Section 106 – public artwork – The Mill

Email from Liz Anderson on behalf of Stotfold Mill Preservation Trust

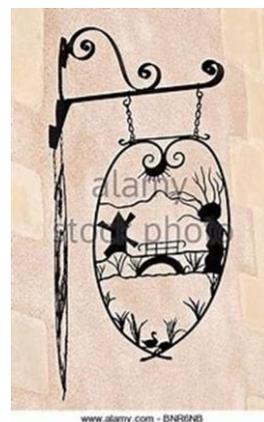
“Dear Kate, further to our chat this afternoon, this is a brief explanation of my request.

The Town Council will be familiar with Stotfold Mill and I am sure you will agree with the Mill Preservation Trust that it forms an integral part of Stotfold, adding a valued link to the town’s history. The Mill is open most Sundays through the summer and on occasion there are other private events held. Currently the main awareness of the Mill is raised via brown road signs and on the front of the building itself. The volunteers who make up the Mill Management Group wondered if there was anything that could be done beyond this to advise people that the Mill is there.

It became apparent (via a lost visitor to one of the private events) that it’s not obvious where the Mill is from the road as you are too close to see the chimney and on the days it’s closed there is no external signage. As the Mill is a listed building it’s not possible for any protruding signs to be easily fixed and it was suggested that perhaps some enhancements to the land opposite would be an opportunity.

Currently there are two benches and a bin looking out over the River Ivel as the image shows.

At the moment we are considering some simple artwork depicting an association with the Mill either on the benches, the bridge railings or something free standing associated with the lamp post. The sums involved would be no more than £2,500.



Section 106 monies have been collected from developments in and around Stotfold and there is currently a pot of 'uncommitted' money for informal open space which could be available to undertake such works. The Central Beds Council's S106 spending officer has said that it tends only to be parish councils that apply for this money so we are asking if Stotfold Town Council would be happy with its use for this project and that you haven't planned to use this money on something else. Provided you are in agreement, an In Principle request can be made to Planning for its release.

Hopefully you will be able to put this before the Recreation Committee on 12th December, please do come back to me if you need any further information, of course prior to any artwork being commissioned approval could be sought from the Committee if necessary."

Decision required: n/a

Expenditure required: n/a