



Order of meetings for 10th October 2018
7.00pm Planning
7.15pm Rec. Grounds, Public Lands & Lighting

STOTFOLD TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the Recreation Grounds, Public Lands & Lighting Committee, on Wednesday 10th October 2018, at 7.15pm, in the Council Chamber, Greenacre Centre, Stotfold

AGENDA

- 1. To receive apologies for absence**
- 2. To receive disclosures of Members interests on matters contained in this agenda**
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
- 3. Public participation – questions, comments and responses**
Up to 3 members of the public are given 3 minutes each to speak on any item relating to this Committee.
- 4. Clerk's Report, Correspondence Received and Matters Arising for information**
- 5. To consider charges levied for the year 2019/2020** (see Agenda Report)
- 6. Request for continued financial support – Etonbury Green Wheel**
To consider a request from the Etonbury Green Wheel project for financial support from the Town Council, as one of the project stakeholders, for a minimum of £1,500 for years 2019/2020 and 2020/2021. See Agenda Report for detailed request.
- 7. Exclusion of press and public**
The Chairman will propose that the press and public are temporarily excluded whilst matters pertaining to staff issues are discussed and that they be instructed to withdraw from the meeting for the following agenda item.
- 8. To consider salaries for the MUGA Caretaking staff 2019/2020**
(Confidential report appended for Members only).

Press and public will be re-admitted after the conclusion of this agenda item.
- 9. Review of activities and expenditure prior to considering estimates**
See Agenda Report.
- 10. Estimates for year 2019/2020**
To consider the estimates for the year 2019/2020 (Clerk's estimates appended for Members).

11. Items for information purposes, relevant to this Committee only

**Mrs K Elliott-Turner
Town Clerk**

5th October 2018

To: Councillors Mrs S Bundock, Mrs A Clarey, B Collier, A Cooper, Mrs M Cooper, S Hayes, Mrs J Hyde, S Jackson, C Phelps, J Talbot. Other Councillors for information only

AGENDA REPORTS

RECREATION GROUNDS, PUBLIC LANDS & LIGHTING

AGENDA ITEM 5	Meeting date: 10th October 2018		
To consider charges levied for the year 2019/2020			
Activity	Charge 2018/2019	Charge 2017/2018	Charge 2016/2017
Football Club Hitchin Road Recreation Ground Adult – charge per game Junior – charge per season per team	£40 £95	£40 £75	£35 £70
Junior Football Club The Green Charge per season per team	£80	£60	£55
Junior Football Club Riverside Playing Field Charge per season per team	£85	£60	£60
Dean’s Fair/other circus/fair visits Charge per non-opening day Charge per opening day	£30 £60	£30 £70	£30 £70
Arlesey Road playing field (once Town Council lease with Central Beds Council completed) Adult – per game Juniors – per season per team	£80 £95	£40 £75	N/A
Use of The Green, Hitchin Road Recreation Ground, Arlesey Road, Riverside Playing Field and any other open space under responsibility of the Town Council for non- football, fair/circus activity, where a charge is being made by the hirer	£5 per session, per site used	N/A	N/A
Decision required: consider setting charges for 2019/2020 for above chargeable activities			
Expenditure required: none			

AGENDA ITEM 6	Meeting date: 10th October 2018
Request for continued financial support – Etonbury Green Wheel	
<p>Request from Caroline Romans, Project Officer – Countryside, Leisure & Libraries, Central Bedfordshire Council (sent to Stotfold Town Council, Fairfield Parish Council and Arlesey Town Council as stakeholders in the project):</p> <p>“As discussed at the last Etonbury Green Wheel meeting, the current Green Wheel funding which your Councils have kindly agreed to provide runs out at the end of March 2019. In order to ensure progression of the Etonbury Green Wheel including the creation of missing links and the upgrading of certain sections, funding will be required to support delivery by Bedfordshire Rural Communities Charity (BRCC) from April 2019 onwards. CBC have secured money to fund BRCC management and delivery time for 2018/19 (the current financial year) and 2019/20. As such, we are hoping that you will be able to commit to funding for 2019/20 and beyond. If you are able to commit to two years of funding (i.e. 2019/20 and 2020/21), it will make it easier to secure CBC funding for 2020/21 as I will be able to demonstrate that we have match funding from the town and parish councils. I would be very grateful if you could consider this funding request as part of your budget setting process and would hope that you will be able to continue to support the Etonbury Green Wheel at your current funding level of £1,500 per authority (or more if you are able to do so) for 2019/20 and 2020/21. We are very much looking forward to working with you over the coming years to deliver the elements within the Etonbury Green Wheel masterplan and hope that you will be able to approve our request. If you require any further information, just let me know.”</p>	
Decision required: consider financial support request, and budget accordingly if appropriate	
Expenditure required: £1,500 per annum for two years (2019/2020 & 2020/2021)	

Review of activities and expenditure prior to considering estimates**Expenditure**Lighting - Electricity

Expenditure for our street lighting electricity has now stabilised, having repaid outstanding sums due in last financial year.

Brook Street Car Park & Toilet – Electricity

We are now paying appropriate electricity charges for the public toilets. At present, this expenditure is shown in open spaces maintenance & repairs budget, however a new budget line is to be created for clarity.

Expenditure

We have recently started the new lease on the Arlesey Road site. The public use toilets are technically now our responsibility, however we have not yet received meter readings for water and electricity to be able to start paying for usage. Cleaning of the toilets, etc is still to be started by the Handyman, as this is currently being undertaken by the Junior Football Club – Committee has already agreed to take this on.

Work relating to a new expenditure budget line for this site (remedial works to the community use football pitches) is yet to be carried out but will be complete and paid for during the current financial year. Thereafter, a different sum is to be budgeted for ongoing maintenance of these pitches (see Clerk’s proposed budget figures report).

IncomeIncome – Common Road Allotments

This new budget line was set up when the Charity agreed for the Town Council to issue invoices on their behalf and collect tenancy fees due. These sums have been paid into the Town Council’s bank account throughout the year, but the total sum collected will be transferred to the Charity at the end of the financial year, together with a report on fees received.

Earmarked Reserves (EMR)

Committee has agreed to pursue expansion of the car park at Riverside Playing Field, with the intention to spread costs over two financial years. It is suggested that work is either carried out next financial year (2019/2020), with part funds from the Rec Rolling Improvements EMR and then ensure the remainder is included in the budget for that financial year (2019/2020) at this budget setting meeting. Or to carry out work the following year (2020/2021) with funds being budgeted over 2019/2020 and 2020/2021. This may not be the preferred option, as it puts off car park expansion until at least April 2020, and one of the reasons for the expansion is to allow for loss of parking facility provided at Roker Park when football training takes place at Riverside Playing Field – it is anticipated that the Football Club at Roker Park will have relocated well before start of 2020/2021 financial year.

Decision required: review activities and expenditure and consider whether any changes are required which may affect estimates

Expenditure required: n/a